



Wokingham Without Parish Council

Parish Office, Pinewood Centre,
Old Wokingham Rd
Wokingham, RG40 3AQ
Tel & Fax 01344 771425

www.wokinghamwithout-pc.gov.uk
email: admin@wokinghamwithout-pc.gov.uk



26th February 2020

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.00 pm on Monday the 2nd March** in the Howard Palmer Room, Memorial Hall, Nine Mile Ride, RG40 3BA

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes
Clerk to the Council

AGENDA

- 1 Presentation from Gigaclear**
Information on works involved to install full fibre broadband to Gardeners Green as part of the Superfast Berkshire programme, scheduled to start in April 2020
- 2 Welcome and Introductions**
- 3 Acceptance of Apologies for Absence**
- 4 Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*
- 5 Minutes of the meeting held on 3rd February 2020**
To approve and adopt the minutes of the previous meeting held on 3rd February 2020 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*
- 6 Matters arising from minutes of 3rd February 2020**
- 7 Public questions**
- 8 Borough Councillors Briefing**
- 9 Clerk's Report**
 - i) Fencing at Pinewood
 - ii) Wokingham Children's Book Festival (*see appendix 9*)
 - iii) Verbal report on activities / actions

10 Reports from Outside / Other Meetings

- i) Borough Parish Liaison Forum - 10.02 (Cllr Foxwell)
- ii) Pinewood Lease meeting with WBC – 11.02 (Cllr Newland)
- iii) Byway 28 site visit – 11.02 (Cllrs Rogers and Turtle, the Clerk)
- iv) Website update – 10.02 and 24.02 (Cllrs Latimer, Stephens, the Clerk)
- v) Meeting re benches for Pinewood – 20.02 (Cllr Stephens)
- vi) SWDR review of revised plans – 25.02 (Cllrs Foxwell and Plume) – see appendix 10 for recommended comments

11 Council Investment Strategy

Following advice from the council's Internal Auditor, to consider the adoption of an Investment Strategy for the parish council (see appendix 11)

12 Risk Register

To review and approve the council's risk register for 2020-21 (see appendix 12)

13 Website upgrade

To consider a proposal to redevelop the council's website to meet the required website accessibility standards regulations and to deliver elements of the council's adopted strategy regarding communication and community engagement (see appendix 13)

14 Pond Maintenance

To consider a request to cease the council's current pond maintenance contract (see appendix 14)

15 Tree works at Pinewood

To receive and consider a quote for the removal of the cedar tree near the entrance of the Pinewood Bar & Café, due to building damage caused by the tree roots (see appendix 15)

16 Grant request from Citizens Advice Wokingham

To consider a grant application request from Citizens Advice Wokingham to provide extension funding for an existing project supporting residents in Wokingham Without. (Papers to be circulated upon receipt)

17 Financial Information

- a) To receive a report on outstanding balances (see appendix 17a)
- b) To approve cheques for signing and payments both made and still to be made – available at the meeting (see appendix 17b)
- c) To receive a detailed income and expenditure report and financial performance against budget report (see appendix 17c)
- d) To receive a report of total salary expenditure to date for the year (see appendix 17d)

18 To review and comment on recent planning applications

These applications are available to view at www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal
191259	St Sebastian's Playing Field, St Sebastian's Close RG40 3XA	Proposed installation of 3no prefabricated secure steel construction buildings with flat roofs, for the purpose of the storing of sports equipment, in support of Junior Football, Cricket and Archery.
191840	26 Dove Close Crowthorne RG45 6UR	Application for the erection of carport to existing dwelling (retrospective).

No	Site	Proposal
193187	Talavera, The Devils Highway, Crowthorne RG45 6BJ	Application for the proposed erection of an outbuilding (part-retrospective).
200065	47 Greenwood Road Crowthorne RG45 6JS	Proposed erection of a first floor front extension and a single storey rear extension including 1no roof light.
200253	60 Dukes Wood Crowthorne RG45 6NF	Proposed erection of a single storey side extension with 1no roof light and partial conversion of garage to form habitable accommodation.
200286	Birchin Inhams Farm Unit 1, Heathlands Road Wokingham RG40 3AP	Application for the Change of use of engineering workshop to boarding kennels (Sui generis). Single storey side extension and also single storey infill extension to create additional kennels and associated ancillary rooms.
200335	2 Walmer Close Crowthorne RG45 6RF	Proposed erection of a single storey side/rear extension to create new garage and utility room, following demolition of existing garage.
200348	13 Westbury Close Crowthorne RG45 6NL	Proposed erection of a single storey rear extension with 4no roof lights, first floor front extension, plus changes to fenestration.
200386	19 Belmont Road Crowthorne RG45 6SA	Proposed erection of a single storey side/rear extension with 1no roof light, two storey side extension after demolition of existing conservatory, insertion of 4no dormers and 2no roof lights, erection of a single storey attached garage after demolition of existing detached garage plus changes to fenestration.
192928	Land south of Wokingham, east of Finchampstead Road, and west of Waterloo Road.	Application for the construction of the South Wokingham Distributor Road (SWDR) between Finchampstead Road and Waterloo Road, including a link to Heathlands Road, together with associated works including demolition of Nos 76A and 76B Finchampstead Road. The SWDR will comprise a single carriageway, approximately 2.4km length and will also include a shared 3m wide cycle lane/foot way. This is a re-consultation due to changes to the application comprising inclusion of additional land in the vicinity of 76A and 76B Finchampstead Road (identified on Drawing No 2441-SK-18-P01 Red Line Boundary Clarification Sketch), a revised description of development to include demolition of 76A and 76B Finchampstead Road; and completion of certificate C (a section of the application form which sets out how people with an interest in the land within the application site boundary have been notified of the application). Also additional information consisting of a Stage One Road Safety Audit and two Hydraulic Modelling Reports (received 22 January 2020).

19 Chairman's Communications

20 Items for Information and Discussion at Future Meetings

21 Date of Next Meeting – Meeting of the Parish Council at 7:30pm in the Howard Palmer Room, 6th April 2020.

**Notes on Declaration of Interest*

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	06/04/2020
Agenda packs collated and posted	01/04/2020
Draft agenda reviewed by Chairman	31/03/2020
Draft agenda compiled in office no later than	30/03/2020
Reports and draft decision papers received in office (suggested date)	28/03/2020