



# Wokingham Without Parish Council

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29th January 2020

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30 pm on Monday the 3<sup>rd</sup> February** in the Howard Palmer Room, Memorial Hall, Nine Mile Ride, RG40 3BA

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

## AGENDA

- 1 **Welcome and Introductions**
- 2 **Acceptance of Apologies for Absence**
- 3 **Declarations of Interest:**
  - Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *\*See notes at the end of the Agenda.*
- 4 **Co-option of Mrs Janet Cannon**

To consider the co-option of Mrs Janet Cannon to fill the vacancy of parish councillor for Wokingham Without
- 5 **Minutes of the meeting held on 13<sup>th</sup> January 2020**
  - To approve and adopt the minutes of the previous meeting held on 13<sup>th</sup> January 2020 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*
- 6 **Matters arising from minutes of 13<sup>th</sup> January 2020**
- 7 **Public questions**
- 8 **Borough Councillors Briefing**
- 9 **Clerk's Report**
  - i) Interim Internal Audit Report – 2020 (*see appendix 8*)
  - ii) Legionella Risk Assessment – verbal report on findings and actions to date

**10 Reports from Outside / Other Meetings**

- i) SW SDL Community Forum - 14.01.2020 (*Cllrs Foxwell, Plume, Rogers, Stephens*)
- ii) WWPC & CPC Liaison Meeting – 20.01.2020 (*Cllrs Foxwell, Rogers and Stephens*)
- iii) Design our Neighbourhoods Meeting – 22.01.2020 (*Cllrs Foxwell & Plume*)
- iv) Local Plan Update – 27.01.2020 (*Cllrs Plume & Rogers*)
- v) C.R.O.W. Special Committee Meeting – 28.01.2020 (*Cllr Rogers*)

**11 Dickie's Pond**

To consider a recommendation from the Public Spaces and Amenities Working group to commission an ecological survey of the Dickie's pond at Pinewood (see *appendix 11*).

**12 Pinewood Car Park**

- a) To consider a proposal for the purchase and installation of cycle parking at Pinewood (*See appendix 12a*)
- b) To consider a proposal to commission research, preparation of a specification and schedule of work to progress two key areas for car park improvement; review of the speed humps and widening of the exit lane (*see appendix 12b*).

**13 Financial Information**

- a) To receive a report on outstanding balances (*see appendix 13a*)
- b) To approve cheques for signing and payments both made and still to be made – available at the meeting (*see appendix 13b*)
- c) To receive a detailed income and expenditure report and financial performance against budget report (*see appendix 13c*)
- d) To receive a report of total salary expenditure to date for the year (*see appendix 13d*)

**14 To review and comment on recent planning applications**

These applications are available to view at [www.wokingham.gov.uk/planning/services/search/](http://www.wokingham.gov.uk/planning/services/search/) Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal	Cllr
193371	1 Thornbury Close Crowthorne RG45 6PE	Householder application for the erection of a two storey side extension, to include 3no side dormers to mail roof and 2no roof lights with the removal of existing chimney. Single storey front extension to form front porch and replacement fence also changes to fenestration.	AP
193417	Squires Garden Centre Heathlands Road Wokingham RG40 3AS	Proposed erection of a single storey structure to form a kitchen with associated fridge/freezer unit plus extension of existing café terrace, installation of an infill canopy over rear entrance, and erection of a new two metre high metal mesh fence to the south western part of the site boundary	RF
200055	1 Conifers Crowthorne RG45 6TG	Proposed erection of a single storey front extension to create porch, two storey front extension, two storey side extension, single storey rear extension with the insertion of 1 no roof light, following demolition of existing conservatory.	JR
200064	1 Holme Close Crowthorne RG45 6TF	Proposed conversion of the garage into habitable accommodation and changes to fenestration.	NM

No	Site	Proposal	Cllr
200093	16 Highway Crowthorne RG45 6HE	Proposed erection of a single storey front extension and single storey rear extension following part conversion of garage to create habitable accommodation. Also demolition of front porch and changes to fenestration.	LF
200035	22 The Chase Crowthorne RG45 6HT	Proposed single storey rear extension. Alteration to existing front porch. Part conversion of existing garage. First floor extension of existing dormer to rear of building to link new hip to gable extension. Hip to gable extension to rear of building to include Juliet balcony and changes to fenestration to include 7 no roof lights. Replacement patio to the rear.	CL

**15 Chairman's Communications**

**16 Items for Information and Discussion at Future Meetings**

**17 Date of Next Meeting – Meeting of the Parish Council at 7:30pm in the Howard Palmer Room, 2<sup>nd</sup> March 2020.**

**\*Notes on Declaration of Interest**

*Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.*

Timetable for submission of Council papers	Dates
Date of next council meeting	02/03/2020
Agenda packs collated and posted	26/02/2020
Draft agenda reviewed by Chairman	24/02/2020
Draft agenda compiled in office no later than	24/02/2020
Reports and draft decision papers received in office (suggested date)	21/02/2020