



Wokingham Without Parish Council

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28th May 2019

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30 pm on Monday the 3rd June** in the Howard Palmer Room, Nine Mile Ride.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

AGENDA

1 Welcome and Introductions

2 Co-option of Mr Paul Stephens

3 Acceptance of Apologies for Absence

4 Declarations of Interest:

- Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*

5 Minutes of the meeting held on the 13th May 2019

- To approve and adopt the minutes of the previous meeting held on 13th May 2019 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*

6 Matters arising from minutes of 13th May 2019

7 Questions from members of the public, previously submitted to the Clerk

8 Borough Councillors Briefing

9. Clerk's Report

10. Verbal Reports from External Meetings

11. Council policies

To consider and RESOLVE to ADOPT the following policies (see summary of policy changes)

- a. Financial Regulations 2019
- b. Complaints Policy
- c. Health and Safety Policy (including lone working)
- d. Code of Conduct for Local Government Employees
- e. Disciplinary Policy and Procedure

12. External Audit

Annual Governance and Accountability Return and Unaudited Financial Statements for the year ended 31 March 2019

- a. To receive and RESOLVE to approve the unaudited annual accounts at 31st March 2019 (*See appendix 12a*)
- b. To consider and complete section 1: Annual Governance Statement in relation to the Annual Governance and Accountability Return 2018-19 Part 3 (*See appendix 12b and 12c*)

13. Request from Pinewood Gymnastics Club

To approve a request from Pinewood Gymnastics Club to hold a fundraising sleep over in the gym building.

14. Financial Information

- a) To receive a report on outstanding balances (*see appendix 14a*)
- b) To approve cheques for signature and payments both made and still to be made – available at the meeting (*see appendix 14b*)
- c) To receive detailed income and expenditure report and financial performance against budget report (*see appendix 14c*)
- d) To receive a report of total salary expenditure for May 2019 (*see appendix 14b*)

15. To review and comment on recent planning applications.

These applications are available to view at

www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal
191182	Birchwood, Birchin Inhams Farm Heathlands Road, Wokingham RG40 3AP	Proposed erection of 2no single storey side extensions including 4no roof lights, a single storey front porch and internal alterations to dwelling.
191193	9 Edgcumbe Park Drive Crowthorne RG45 6HB	Proposed conversion of one of two existing garages into habitable accommodation, single storey front extension, single storey rear extension, installation of 4no roof lights and insertion of a side dormer window.
190989	Brittons Farm, Waterloo Road Wokingham RG40 3BZ	Full application for formation of a temporary vehicular access.
191162	45 The Brackens Crowthorne RG45 6TB	Proposed part conversion of existing garage to provide habitable accommodation.
191133	48 Heathermount Drive Crowthorne RG45 6HN	Proposed erection of a single storey rear extension and the insertion of 2no roof lights.
190991	Land to the Eastern Gateway, West of Waterloo Road	Full planning application for formation of a new attenuation pond on the western side of the Eastern Gateway development (planning permission 172934).

No	Site	Proposal
191152	92 Ellis Road Crowthorne RG45 6PN	Single storey side extension with other external and internal alterations.
191277	1 Butler Road Crowthorne RG45 6QZ	Proposed erection of single storey front extension to form canopy porch following demolition of existing porch, single storey rear extension with 2no roof lights following demolition of existing conservatory and internal alterations.
19/00195/REM	Land At Former TRL Old Wokingham Road Crowthorne Berkshire	Submission of details of scale, layout, appearance, access and landscaping relating to the Community Hub Phase (comprising a community centre building, community gardens, an equipped play space and sports facilities with associated car parking and landscaping) pursuant to outline planning permission 13/00075/OUT.

16. Chairman's Communications

17. Items for Information and Discussion at Future Meetings

18. Date of Next Meeting – Meeting of the Parish Council at 7:30 pm in the Howard Palmer Room, 1st July 2019.

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	01/07/2019
Agenda packs collated and posted	26/06/2019
Draft agenda reviewed by Chairman	24/06/2019
Draft agenda compiled in office no later than	24/06/2019
Reports and draft decision papers received in office (suggested date)	21/06/2019