



Wokingham Without Parish Council

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29th August 2018

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30pm on Monday the 3rd September 2018** in the Howard Palmer Room, Nine Mile Ride.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

AGENDA

1 Welcome and Introductions

2 Acceptance of Apologies for Absence

3 Declarations of Interest:

- Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*

4 Minutes of the meeting held on the 6th August 2018

- To approve and adopt the minutes of the previous meeting held on 6th August 2018 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*

5 Questions from members of the public, previously submitted to the Clerk

6 Borough Councillors Briefing

7 IT support contract

- a. To receive a report and recommendation from the IT working group (see appendix 7a).
- b. To resolve to approve the recommendations of the IT working group.

8 Memorial Hall Survey

- To approve a quote from BDS Surveyors for a comprehensive survey and report on the condition of St Sebastian's Memorial Hall, Nine Mile Ride.

9 Clerk's Report (and matters arising)

- To establish an initial steering group for the WWPC neighbourhood development plan.

10 Reports from External Meetings

11 Financial Information

- To receive a report on outstanding balances (see appendix 11a)
- To approve cheques for signature and payments to be made – available at the meeting (see appendix 11b)
- To receive detailed income and expenditure report and financial performance against budget report (see appendix 11c)
- To approve the addition of the Clerk, Katy Hughes and the Assistant Clerk, Sharon Way as signatories to the council's bank accounts, for administrative purposes.

12 To review and comment on recent planning applications.

These applications are available to view at www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Comments	Cllr
180376	Beech Cottage Heathlands Road Wokingham RG40 3AP	Proposed erection of two storey front extension, raising the roof to include front dormer, changes to the existing porch plus changes on the fenestration.	RF
182133	4 Sutton Cottages Easthampstead Road Wokingham RG40 3BW	Proposed erection of single storey front extension to form porch, single storey rear extension following the demolition of existing garage including one roof lights, first floor storey rear and side extension, internal alterations plus underground small domestic sewage treatment plant.	LF
182166	Holme Grange School Heathlands Road Wokingham RG40 3AL	Full application to extend the existing car park to provide a new vehicular hard standing area with 53no new parking spaces.	CL
181627	Holme Grange Craft Village Heathlands Road Wokingham RG403AW	Full application for the installation of a new sewage treatment unit	CL
BFC 17/01123/OUT	Beaufort Park South Road Wokingham RG40 3GD	Outline application (including details of access) for demolition of existing office building ('Beaufort Park') and redevelopment of site for up to 68 dwellings, with associated parking, landscaping, highway improvements and ancillary works, accessed from South Road.	JR
PR0423	The Grange Chocolate Café Ltd Heathlands Road Wokingham RG40 3AW	Notification of application for minor variation of premises Licence.	RF

13 Chairman's Communications

- To receive an updated copy of the strategy document.
- To receive a verbal report on the Pinewood Boxing club.
- To receive a verbal update on the office extension project.

14 Items for Information and Discussion at Future Meetings

15 Date of Next Meeting – Meeting of the Parish Council at 7:30 pm in the Howard Palmer Room, Monday 1st October 2018

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	01/10/2018
Agenda packs collated and posted	26/09/2018
Draft agenda reviewed by Chairman	25/09/2018
Draft agenda compiled in office no later than	25/09/2018
Reports and draft decision papers received in office (suggested date)	21/09/2018