



Wokingham Without Parish Council

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28th November 2018

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30 pm on Monday the 3rd December** in the Howard Palmer Room, Nine Mile Ride.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

AGENDA

1 Welcome and Introductions

2 Acceptance of Apologies for Absence

3 Declarations of Interest:

- Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*

4 Minutes of the meeting held on the 5th November 2018

- To approve and adopt the minutes of the previous meeting held on 5th November 2018 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*

5 Matters arising from minutes of 5th November 2018

- Highways items for the attention of BFC
 - i. To confirm a letter has been sent to Bracknell Forest Council highlighting local highways concerns and note the response received (previously circulated)

6 Questions from members of the public, previously submitted to the Clerk

7 Borough Councillors Briefing

9. St Sebastian's Memorial Hall

- a. To note receipt of the report on the hall survey, carried out on 30th October (*to be circulated electronically*).
- b. To form a working group to:
 - i. Review the survey findings and make recommendations for action to the council.
 - ii. To review the request from existing hall users

10. Grant funding recommendations

To receive and approve a report on grant funding recommendations for 2018/19

11. Footpath funding proposal

To review a request from WBC for co-funding for surface improvements to Oaklands Lane (*see decision paper item 11*)

12. Children's Centre funding proposal

To review a request from WBC for co-funding of a project for service integration at the Finchampstead Children's Centre (*see decision paper item 12*)

13. Staffing working group

To form a working group to review staffing matters

14. External Defibrillator and cabinet for St Sebastian's Hall

To review a proposal to purchase and install an AED device at the memorial hall (*see decision paper item 14*)

15. Clerk's Report

- Request for purchase of a floor cleaning tool for St Sebastian's Memorial Hall, at a cost of approx. £1,500

16. Verbal Reports from External Meetings

- a. Pinewood Forum meeting – 8.11.2018
- b. Circle Hill Meeting – 8.11.2018
- c. Community Engagement meetings – 12.11.2018 and 29.11.2018
- d. Neighbourhood Plan Inception Meeting – 15.11.2018
- e. Boxing Club improvements meeting – 26.11.2018
- f. Good Neighbours AGM – 27.11.2018
- g. TRL Community Hub meeting – 29.11.2018

17. Financial Information

- a) To receive a report on outstanding balances (*see appendix 17a*)
- b) To approve cheques for signature and payments to be made – available at the meeting (*see appendix 17b*)
- c) To receive detailed income and expenditure report and financial performance against budget report (*see appendix 17c*)

18. To review and comment on recent planning applications.

These applications are available to view at www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal	Cllr
182964	37 Butler Road Crowthorne RG45 6QZ	Proposed erection of two storey side extension, insertion of front porch canopy, erection of pitched roof with two rooflights above the existing single storey extension and internal alterations	AP

No	Site	Proposal	Cllr
183045	48 Heathermount Drive Crowthorne Wokingham RG45 6HN	Proposed erection of a single storey rear extension	LF
183172	Wynora Soldiers Rise Finchampstead Wokingham RG40 3NE	Householder application for proposed outbuilding	CL
183126	78 Pinewood Avenue Crowthorne RG45 6RP	Proposed erection of a chimney at side elevation, plus changes to fenestration	JR
183201	8 Rowan Drive Crowthorne RG456 RZ	Proposed erection of front and side extensions with new pitched roof over to existing garage with translucent sheet roof to passageway	RF

19. Chairman's Communications

20. Items for Information and Discussion at Future Meetings

21. Date of Next Meeting – Meeting of the Parish Council at 7:30 pm in the Howard Palmer Room, 14th January 2019

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	14/01/2019
Agenda packs collated and posted	09/01/2019
Draft agenda reviewed by Chairman	08/01/2019
Draft agenda compiled in office no later than	07/01/2019
Reports and draft decision papers received in office (suggested date)	06/01/2019