



Wokingham Without Parish Council

Parish Office, Pinewood Centre,
Old Wokingham Rd
Wokingham, RG40 3AQ
Tel & Fax 01344 771425

www.wokinghamwithout-pc.gov.uk
email: admin@wokinghamwithout-pc.gov.uk



30th October 2019

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30 pm on Monday the 4th November** in the Howard Palmer Room, Memorial Hall, Nine Mile Ride, RG40 3BA

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

AGENDA

- 1 **Welcome and Introductions**
- 2 **Acceptance of Apologies for Absence**
- 3 **Declarations of Interest:**
 - Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*
- 4 **Minutes of the meeting held on 7th October 2019**
 - To approve and adopt the minutes of the previous meeting held on 7th October 2019 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*
- 5 **Matters arising from minutes of 7th October 2019**
 - i) Traffic forecasting model – meeting arranged with WBC
- 6 **Public questions**
- 7 **Borough Councillors Briefing**
- 8 **Clerk's Report**
 - i) Consultation on a Revised Growth Strategy for Bracknell Forest Local Plan
 - ii) Pinewood Car Park options – summary of comments
- 9 **Reports from Outside / Other Meetings**
 - i) Neighbourhood Plan Steering Group – 9th October

- ii) Parish & Ward member update meeting - 17 October
- iii) Site visit for Bewley Homes / Oakham Park SANG – 22 October

10 Pinewood Toddler Playground upgrade

- i) To review 4 proposals from playground providers for enhancements to the toddler playground area at the Pinewood site
- ii) To agree a budget for the project and approve a scheme to progress

11 St Sebastian’s Memorial Hall – Fire Risk Assessment report

- i) To review the Fire Risk Assessment carried out by Risk and Safety Plus (report to follow) and a summary of findings from a review carried out by the Clerk and Cllr Foxwell (see appendix 11a).
- ii) To approve a recommendation for the installation of an automated fire alarm (see quote as appendix 11b)

12 Financial Information

- a) To receive a report on outstanding balances (*see appendix 12a*)
- b) To approve cheques for signing and payments both made and still to be made – available at the meeting (*see appendix 12b*)
- c) To receive a detailed income and expenditure report and financial performance against budget report (*see appendix 12c*)
- d) To receive a report of total salary expenditure to date for the year (*see appendix 12d*)

13 To review and comment on recent planning applications

These applications are available to view at www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal
192474	23 Edgcumbe Park Drive Crowthorne RG45 6HU	Householder application for the part single part two storey rear/side extension to include erection of a double garage with utility room, the creation of front/side entrance hall with side access, first floor rear/side extension to include the insertion of 2no dormers to front/side, 3no dormer extensions to side, insertion of 2no Juliet balcony to first floor rear following the demolition of existing single storey side garage/sun room and entrance hall, internal alterations and changes to fenestration to existing bungalow.
191842	Unit 1, Birchin Inhams Farm, Heathlands Road Wokingham RG40 3AP	Full planning application for the proposed change of use of engineering workshop to boarding kennels plus single storey side and infill extension to existing building.
192612	Land East of Fairways The Devil Highway Crowthorne RG45 6BJ	Full application for the proposed erection of 1 no detached dwelling summerhouse and garage with bin/bike store.
192768	16 Croft Road Wokingham RG40 3HU	Householder application for proposed erection of double garage following the demolition of existing concrete double garage to existing dwelling (amendment to approved planning application 182226).
192552	20 Lupin Ride Crowthorne RG45 6UR	Householder application for the proposed first floor front/side extension to existing dwelling.

No	Site	Proposal
192559	Hambridge Farm Easthampstead Road Wokingham RG40 3BS	Full application for the proposed erection of two agricultural buildings consisting of a livestock building and a storage building.
192646	54 Ellis Road Crowthorne RG45 6PT	Householder application for the proposed garage conversion to create habitable accommodation.

14 Chairman's Communications

15 Items for Information and Discussion at Future Meetings

16 Date of Next Meeting – Meeting of the Parish Council at 7:00pm in the Howard Palmer Room, 2nd December 2019.

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	02/12/2019
Agenda packs collated and posted	27/11/2019
Draft agenda reviewed by Chairman	25/11/2019
Draft agenda compiled in office no later than	25/11/2019
Reports and draft decision papers received in office (suggested date)	23/11/2019