



Wokingham Without Parish Council

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31st October 2018

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30 pm on Monday the 5th November** in the Howard Palmer Room, Nine Mile Ride.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

AGENDA

1 Welcome and Introductions

2 Acceptance of Apologies for Absence

3 Declarations of Interest:

- Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*

4 Minutes of the meeting held on the 1st October 2018

- To approve and adopt the minutes of the previous meeting held on 1st October 2018 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*

5 Matters arising from minutes of 1st October 2018

6 Questions from members of the public, previously submitted to the Clerk

7 Borough Councillors Briefing

8 Pinewood Festival 2019

- To take a decision regarding the Pinewood Festival for 2019

9. Budget

- To appoint a working group to review budget proposals and make a recommendation to council on the budget and precept for 2019/20

10. Lease Regularisation Strategy (see attached report)

- To review and approve:
 - A proposal for works to assess and record the state of buildings and services (water, gas, electricity) to the buildings at Pinewood
 - A proposal in principle to undertake necessary works to owned buildings at Pinewood, to bring them up to current required standards
 - A proposal for funding of legal support to progress the sub-leases

11. Neighbourhood Plan

- To approve a recommendation from the Neighbourhood Plan Steering Committee to appoint O'Neill Homer as consultants to the Wokingham Without Neighbourhood Plan.

12. Romans parking at Pinewood

- To approve a request from Romans for additional parking (Monday to Friday) at the Pinewood Centre

13. Clerk's Report

- To consider a response from the parish council regarding the WBC consultation on Polling Station locations
- To identify and note any items of concern regarding the state of local footways, kerb sides and road signs, following an item raised at a recent Borough Parish Liaison Forum.
- To receive a report on the litter strategy for Wokingham Without

14. Reports from External Meetings

a. Wokingham Without and Crowthorne Parish Liaison Forum – 15.10.18

15. Financial Information

- To receive a report on outstanding balances (see appendix 15a)
- To approve cheques for signature and payments to be made – available at the meeting (see appendix 15b)
- To receive detailed income and expenditure report and financial performance against budget report (see appendix 15c)

16. To review and comment on recent planning applications.

These applications are available to view at www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal	Cllr
182676	35 Old Wokingham Road Crowthorne RG45 6SS	Householder application for a two storey rear and single side storey extension. Loft conversion to create habitable accommodation. Plus the addition of four further roof lights.	LF
182673	41 Lea Croft Crowthorne Wokingham RG45 6RJ	Householder application for the proposed part conversion of existing garage to create habitable accommodation.	BG
182634	33 The Avenue Crowthorne RG45 6PB	Householder application for the proposed erection of first floor side extension over the existing garage.	AP

17. Chairman's Communications

18. Items for Information and Discussion at Future Meetings

19. Date of Next Meeting – Meeting of the Parish Council at 7:30 pm in the Howard Palmer Room, 3rd December 2018.

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	03/12/2018
Agenda packs collated and posted	28/11/2018
Draft agenda reviewed by Chairman	27/11/2018
Draft agenda compiled in office no later than	28/11/2018
Reports and draft decision papers received in office (suggested date)	26/11/2018