



Wokingham Without Parish Council

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1st October 2019

To: All Parish Councillors

Dear Councillors,

You are summoned to attend the meeting of the Parish Council which will be held **at 7.30 pm on Monday the 7th October** in the Howard Palmer Room, Memorial Hall, Nine Mile Ride, RG40 3BA

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes

Clerk to the Council

AGENDA

- 1 **Welcome and Introductions**
- 2 **Acceptance of Apologies for Absence**
- 3 **Declarations of Interest:**
 - Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*
- 4 **Minutes of the meeting held on 2nd September 2019**
 - To approve and adopt the minutes of the previous meeting held on 2nd September 2019 (attached). *Please contact the Clerk ahead of the meeting if there are any inaccuracies.*
- 5 **Matters arising from minutes of 2nd September 2019**
- 6 **Public questions**
- 7 **Borough Councillors Briefing**
- 8 **Clerk's Report**
 - i) Request for installing a media recycling bank at Pinewood on behalf of the charity Sense (*see appendix 8 (i)*)
 - ii) Verbal report on work to meet website accessibility standards for the parish council's website

9 Reports from Outside / Other Meetings

- i) Notes on a meeting of the Public Spaces and Amenities Working Group held on 19th September 2019 – including a verbal update on subsequent meetings with playground equipment suppliers (*See appendix 9a*)
- ii) Verbal report on a meeting with J&J regarding the Pinewood pond area (Cllr Stephens)
- iii) Verbal report on the Citizens Advice Wokingham AGM held on 27th September 2019 (Cllrs Foxwell & Rogers)
- iv) Verbal report on the Borough Parish Liaison Forum meeting held on 30th September 2019 (Cllr Foxwell)
- v) Verbal report from the Scouts AGM (Cllr Foxwell)

10 Tree works at Pinewood

To consider a quote for works to remove a damaged pine and oak tree at Pinewood, to clear brush and stack logs to create a habitat pile (*see appendix 10a*)

11 Litter items

a) Community Litter Pick

- i. To note the date for the next Community Litter Pick (Sunday 13th October, 10 till noon)
- ii. To approve a budget to cover the cost of refreshments for those participating in the event

b) Extending the Adopt-a-Street initiative

- i. To consider a proposal, including a request for budget, to extend the adopt-a-street scheme to local teenage residents taking part in the Duke of Edinburgh Award Scheme (Bronze or Silver award levels) – (*See appendices 11B, 11B(i) and 11B(ii)*)

12 Borehole proposal for Dickie's Pond

To consider a proposal to progress a project to install a bore hole at the Pinewood Centre to maintain water levels in Dickie's Pond (*see appendix 12*)

13 Conclusion of audit (Annual Governance and Accountability Return)

The External Auditor's opinion of the information in section 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Publication of the conclusion of audit was made on 11th September 2019 and in accordance with regulation has been published on the website, notice boards and has been displayed in the parish office.

(See appendices 13(i) and (ii))

14 Financial Information

- a) To receive a report on outstanding balances (*see appendix 14a*)
- b) To approve cheques for signing and payments both made and still to be made – available at the meeting (*see appendix 14b*)
- c) To receive a detailed income and expenditure report and financial performance against budget report (*see appendix 14c*)
- d) To receive a report of total salary expenditure to date for the year (*see appendix 14d*)

15 To review and comment on recent planning applications

These applications are available to view at www.wokingham.gov.uk/planning/services/search/ Councillors initials have been included in the last column for those plans they are reporting on at the Council meeting.

No	Site	Proposal
192244/ 192245	Heathlands Farm, Honey Hill Wokingham RG40 3BG	192244 – Proposed erection of a single storey extension to the east elevation of the existing soft fruit processing plant to provide additional space for automated processing and packaging. 192245 – Proposed erection of a single storey extension to the south elevation of the existing soft fruit processing plant to provide covered storage for pallets and packaging.
191645/ 191827	Heathlands Farm, Honey Hill Wokingham RG40 3BG	191645 – Proposed erection of two 3no bedroom agricultural workers dwellings with provision of new access (land adjacent to Glendower, Honey Hill) and proposed erection of one 3no bedroom agricultural workers dwellings (land adjacent to Yew Tree Cottage, Honey Hill) 191827 – Proposed erection of agricultural building.
192092	52 Pinewood Avenue Crowthorne RG45 6RP	Proposed part single two storey side/rear extension following the demolition of single storey extension (utility room) and removal of light porch to side plus part demolition of single storey and first floor extensions to rear, internal alterations and changes to fenestration to existing dwelling.
192475	24 Pinewood Avenue Crowthorne RG45 6RP	Proposed single storey side/rear extension to include erection of 1no canopy porch to side and insertion of 1no roof light to side of existing dwelling.
192049/ 191983	Holme Grange School Heathlands Road Wokingham RG40 3AL	192049 – Proposed erection of single storey building for the use as music rooms. 191983 – Application to vary condition 2 of planning consent 181913 for the full planning application for the erection of a two storey school building with 7no classrooms, associated office, kitchen, common roof, WCs plus installation of new stairs leading to the adventure playground. Condition 2 relates to approved plans to be substituted as follows: 180028-DGL-01-RF-A-2010, 180028-DGL-01-ZZ-DR-A-2000 and 1800-28-DGL-01-XX-DR-A-2100.
192411	Land at Chapel Green House Chapel Green Wokingham RG40 3ER	Full application for the erection of 2no detached dwellings following demolition of existing stable block. (Adjoining parish consultation).
192503	29 The Brackens Crowthorne RG45 6TB	Application to vary condition 2 of planning 191056 for the proposed erection of a single storey side/rear extension and internal alterations. Condition 2 refers to approved details.
191977	23 Linkway Crowthorne RG45 6ES	Full planning application for the proposed erection of 1no dwelling.

No	Site	Proposal
191891	Shamrock Villa, Nine Mile Ride Crowthorne RG40 3DY	Proposed two storey rear extension following the demolition of existing single storey rear extension.
191904	87 Easthampstead Road Wokingham RG40 3HH	Proposed erection of a two storey side extension with basement, internal alterations and changes to fenestration. (Adjoining parish consultation).
192314	White Horse Easthampstead Road Wokingham RG40 3AF	Proposed erection of 2no covered pergolas and 3no garden pods with associated lighting in the rear garden of the existing public house. (Part-retrospective).

16 Chairman's Communications

17 Items for Information and Discussion at Future Meetings

18 Date of Next Meeting – Meeting of the Parish Council at 7:30pm in the Howard Palmer Room, 4th November 2019.

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.

Timetable for submission of Council papers	Dates
Date of next council meeting	04/11/2019
Agenda packs collated and posted	30/10/2019
Draft agenda reviewed by Chairman	28/10/2019
Draft agenda compiled in office no later than	28/10/2019
Reports and draft decision papers received in office (suggested date)	24/10/2019