



Wokingham Without Parish Council

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05th May 2020

To: All Parish Councillors

Dear Councillors,

You are invited to attend a digital meeting of the Parish Council which will be held at 7.30 pm **on Monday the 11th May** via Zoom.

This meeting is open to the public – please contact the Clerk in advance of the meeting if you would like to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes
Clerk to the Council

AGENDA

- 1 Welcome and Introductions**
- 2 Acceptance of Apologies for Absence**
- 3 Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*
- 4 Minutes of council meetings**
 - a) To approve and adopt the minutes (*attached*) of the meetings held on:
Monday 02nd March 2020
Monday 16th March 2020 (*Annual Parish Meeting*)
Monday 23rd March 2020 (*extraordinary meeting*)
Monday 06th April 2020
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of the above meetings
- 5 Public questions**
- 6 Borough Councillors' Briefing**
- 7 Clerk's Report**
 - i) Update on council matters
 - ii) Update on the status of current projects (see appendix 7)

- 8 Pinewood Cycle shelter**
i) To consider a variation to the decision made in February 2020 (19/184) regarding the concrete base for the cycle shelter (see appendix 8)
- 9 Council policies**
To review and adopt the following council documents:
a) Standing Orders
b) Financial Regulations
c) Freedom of Information and Model Publication Scheme
d) Press and Media Policy
e) Arrangements for reporting back following outside meetings
- 10 Grants program 2020-21**
I. To review and approve a variation to the council's grants program, to allow flexibility for the grants working group to consider and recommend urgent grant requests ahead of the 31st October deadline / January payment date, where required (see appendix 10a).
II. To approve a letter to be sent to 2019-20 grant recipients to:
a. Allow flexibility for unspent grants given in the 2019-20 program
b. Allow an extension of time to spend unspent grants given in the 2019-20 program (see appendix 10b)
- 11 Dates of future meetings**
To determine the time and place of ordinary meetings of the full Council up to and including the next annual meeting of the full council – (See appendix 11)
- 12 Planning** (see appendix 12)
- 13 Parish Office Extension**
i) To note the planning approval granted by WBC for a wrap-around extension to the south and west side of the existing parish office
ii) To agree a way forward to progress the project
- 14 Chairman's Communications**
- 15 Items for Information and Discussion at Future Meetings**
- 16 Date of Next Meeting – Meeting of the Parish Council at 7.30pm on Monday 1st June 2020**

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.