



# Wokingham Without Parish Council

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09 May 2018

To: All Parish Councillors, Borough Councillors

Dear Councillors,

You are summoned to attend the Annual General Meeting of the Parish Council which will be held **at 7.30pm on Monday 14th May 2018** in the Howard Palmer Room, Nine Mile Ride.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Barlow'.

Colin Barlow  
Locum Clerk to the Council

## AGENDA

- 1 Welcome and introductions
- 2 **APPOINTMENT OF THE CHAIR of THE PARISH COUNCIL 2017/18**  
Cllr Mr K Newland, Chair 2017/18 will request nominations.
  - On appointment the Chairman will receive the Chain of Office and read and complete the Declaration of Acceptance of Office.
- 3 **APPOINTMENT OF VICE CHAIRMAN** – New Chairman will request nominations  
The Vice Chairman will complete the declaration of Acceptance of Office
- 4 Acceptance of Apologies for Absence
- 5 Declarations of Interest:
  - Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *\*See notes at the end of the Agenda.*
- 6 Minutes of the meeting held on 9<sup>th</sup> April 2018
  - To approve and adopt the minutes of the previous meetings held on 9<sup>th</sup> April 2018 (attached). *Please contact the Clerk ahead of the meeting if there are inaccuracies.*
- 7 Questions from members of the public, previously submitted to the Clerk
- 8 Borough Councillors Briefing
- 9 Determine the time and place of ordinary meetings of the full Council up to and including the next annual meeting of the full council – see attached schedule

- 10 Standing Orders - In accordance with WWPCs Standing Orders 5(j) the following business will be transacted:
- To determine which working groups are required at this stage e.g.
- I.T
  - Office
  - Clerks Appointment
  - Major Development
  - Boxing Club
  - CIL WG
  - Other?
- 10.1 Consider the terms of reference for these Working Groups
- 10.2 a) Appointment of members to Working Groups  
b) Portfolio Holders e.g. Cllrs Lesley Foxwell, Aaron Plum and Richard Fenny
- 10.3 Review of representation on or liaison with external bodies and arrangements for reporting back (see appendix 10.3)
- 10.4 Appointment of any new committees (in accordance with standing Order 4) or Working Groups (C.R.O.W. representative)
- 10.5 Review of arrangements with any other local authorities and/or organisations e.g. HALC and CPRE
- 11 Apprentice (see appendix 11)
- 12 Clerk's Report (and matters arising)
- Unauthorised Development and Encampments Consultation (see appendix 12)
- 13 Progress on projects – updates from the working groups, including verbal updates on Working Group meetings:
- a) Parish Vision and 5 year plan (project descriptions list already circulated - see appendix 13a)
  - b) Office Provision
  - c) IT Future (see appendix 13c)
- 14 Update on Pinewood Leases
- 15 Litter Motion – Cllr Richard Fenny
- 16 Date for Community Awards Evening
- 17 Financial information –
- a) To receive a report on outstanding balances (see appendix 17a)
  - b) To approve cheques for signature and payments to be made – available at meeting (see appendix 17b)
  - c) To receive detailed income and expenditure report and financial performance against budget report (see appendix 17c)
  - d) Consideration of the removal of ex Councillors and the addition of new signatories for bank accounts
  - e) Halc Membership fee – amount due £855.60

18 To review and comment on recent planning applications These applications are available to view at [www.wokingham.gov.uk/planning/services/search/](http://www.wokingham.gov.uk/planning/services/search/) Councillors' initials have been included in the last column for those plans they are reporting on at Council meeting.

- Ravenswood Pre-application
- Bond Brews Ltd – application for a premises licence to be granted

No	Site	Proposal	Cllr
180957	42-44 New Wokingham Rd, Crowthorne RG45 6TT	Proposed erection of 5no dwellings, to include widened highways access, following demolition of existing 2no dwellings	LF
180665	22 Wiltshire Avenue Crowthorne Wokingham RG45 6NG	Proposed erection of front and rear dormer extensions, part two storey/part first floor side dormer extension, single storey front extension to form new porch, plus replacement rear conservatory	CL
180972	Holme Grange School Heathlands Road Wokingham RG40 3AL	Full application for the proposed erection of a single storey "L" shaped building with a 2 classroom block	RF
181134	Heathlands Riding Centre Heathlands Road Wokingham RG40 3AS	Application for a certificate of existing lawful development for the use of land for the storage and supply of equipment and vehicles related to the business	AP
181172	99 Heathermount Drive Crowthorne RG45 6HJ	Proposed erection of single storey rear extension to dwelling plus single storey front extension to form porch	BG

19 Chairman's Communications:

- Boxing Club (letter attached as appendix 19)

20 Items for information and discussion at future meetings

21 **Date of next meeting – Monday 4<sup>th</sup> June 2018** at 7.30pm in the Howard Palmer Room

**\*Notes on Declaration of Interest.**

*Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and **withdraw from the meeting when the matter is under consideration**. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.*