

**Wokingham Without Parish Council
Minutes of the Council Meeting
Held on Monday 1st October 2018**

In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride

Commencing 7:00pm and concluding at 9:00pm

Present: Councillors L Foxwell, B Gough, K Newland, J Rogers, P Sturgess, S Turtle, D Dye, A Plume, R Fenny. Katy Hughes - The Clerk, Sharon Way – Assistant Clerk
Apologies: Councillors C Lancaster and J Shill. Borough Councillors A Ross, P Helliars-Symons and D Sleight.

18/786 WELCOME

Cllr Newland welcomed everyone to the meeting.

18/787 ACCEPTANCE OF APOLOGIES FOR ABSENCE

Apologies were received from Councillors Lancaster and Shill. Borough Councillors Ross, Helliars-Symons and Sleight.

18/788 DECLARATIONS OF INTEREST

None declared.

18/789 TO APPROVE AND ADOPT THE MINUTES OF THE MEETING HELD ON 3rd September 2018

The Chairman invited comments from the floor. Following proposal from Cllr Foxwell and seconding by Cllr Turtle it was:

RESOLVED: minutes of the 3rd September 2018 were AGREED and signed.

18/790 MATTERS ARISING FROM MINUTES OF 3RD SEPTEMBER 2018

None

18/791 QUESTIONS FROM THE PUBLIC.

None

18/792 BOROUGH COUNCILLORS BRIEFING

None present

18/793 CONCLUSION OF AUDIT

The Clerk informed members that the external audit report was returned on 22nd September, no matters of concern were raised and in accordance with regulations the conclusion of audit notice has been published on the parish website, notice boards and is displayed in the parish office.

18/794 STRATEGIC VISION DOCUMENT

Cllr Turtle raised concern with respect to some of the document's wording. Following discussion, it was determined that there should be some minor changes.

Following a proposal from Cllr Plume and seconding by Cllr Rogers it was:

RESOLVED: to delegate authority to the Clerk and Cllr Turtle to make final amendments and members adopted the document.

18/795 MEMORIAL HALL SURVEY

The Clerk's paper detailing quotes from three surveyors and the Clerk's recommendation was circulated prior to the meeting. All three quotes were discussed. The Clerk highlighted to members that the recommended supplier has previous experience in surveying this type of asset and in making recommendations for improvements to a community hall of a very similar age and use.

Following a proposal from Cllr Turtle and seconding from Cllr Foxwell it was:

RESOLVED: to appoint the Clerk's preferred supplier to carry out a comprehensive survey of the Memorial Hall, to include information on required works, as well as recommendations of works to be carried out to improve the facility.

18/796 WOKINGHAM BOROUGH'S LOCAL PLAN

Members reviewed comments drafted by the Clerk and Cllr Newland. Cllr Fenny suggested that the plan should detail how the Borough plans to deliver on a number of their proposed solutions. It was then AGREED to submit comments to WBC.

18/797 GRANTS 2018/19

A Grant Review Working Group was formed consisting of Cllrs Foxwell, Rogers and Turtle. It was AGREED that in 2019 the grant submission deadline date would be 31st December. Cllr Rogers and the Clerk will develop a form to facilitate monitoring of how grants are spent, which will be brought to council for approval.

18/798 CLERK'S REPORT

IT Provision: Following approval last month, the council's IT contract has been established with SIBIT. A WPC email address would be set up for all councillors, with SIBIT support available for those who require it.

Bike Marking Event, 22 September: The 'Have your say / bike marking event was supported by Cllr Rogers, the Clerk and the Assistant Clerk. Attendance was good given weather conditions. Flyers for the Triangle Forum were distributed.

Triangle Forum, 24 September: The Triangle Forum, held at the Crowthorne Baptist Church, was attended by Cllrs Newland, Foxwell, Fenny, Sturgess, Gough and Rogers. Attendance was good, and members and officers of Bracknell Forest and Wokingham Borough Councils spoke about planning and transport matters. Issues raised by attendees included congestion, air quality, planning appeals and the five year land supply, the protection of separation gaps between settlements, parking provision and SANG provision. The local police spoke on issues that the Neighbourhood Policing Team are facing at present.

Neighbourhood Plan: The Neighbourhood Plan Steering Group will meet on 2 October in the parish office. Information has been received from O'Neil Homer, the consultancy supporting Crowthorne PC; this will be reviewed by the Steering Group and a proposal brought to Council in November.

Pinewood – Allotment fencing: A meeting will be held on 2 October with a fencing provider and a representative of the Allotment Association (AA) to obtain a quote for replacement of the fencing around the allotment site. Costs will be brought to Council at the next meeting; Council to consider whether to co-fund the fence replacement. The lease shows it is AA's responsibility to maintain the fencing, but WWPC paid for a section of the fencing a number of years ago.

Pond: The Environment Agency has responded regarding the level and condition of water in the pond and are satisfied that appropriate measures are in place at Bucklers Park to prevent silt etc entering the pond, however the situation will be monitored. Clerk to check the historic dates and water quality measurements with the company which is monitoring the pond quarterly, and ensure Council are notified prior to the next visit so that interested councillors can meet with them to discuss pond management issues.

Precept: The remaining precept sum has been received, Council is also due to receive further CIL receipts at the end of October. Clerk to ask WBC to clarify the developments that the CIL receipts relate to.

18/799 REPORTS FROM EXTERNAL MEETINGS

Wokingham Volunteers Centre: Cllrs Newland and Rogers attended the AGM. This organisation is currently doing a good job providing transport to doctors, hospitals etc and gardening support. They are looking for ideas for other potential services they might provide and are concerned about future funding.

Broadmoor Stakeholder Meeting: Cllr Rogers attended. The transfer of patients to the new hospital building has been delayed. Once the transfer is complete it will be necessary to determine what to do with the old building and grounds. Uses such as a hotel or research institute no longer appear feasible, so a residential development is now being considered, although this will require special permissions due to planning restrictions on the site.

18/800 FINANCIAL INFORMATION - papers circulated prior to meeting

- a) Report on outstanding balances was received and noted.
- b) Cheques for signature and payments to be made were approved and signed. No queries were raised.
- c) A detailed income and expenditure report and financial performance against budget report was received and noted.

There were no questions regarding finances.

18/801 PLANNING/LICENCE APPLICATIONS

The following responses were **AGREED**:

No	Site	Comments
182401	5 Purcell Road Crowthorne Wokingham RG45 6QN	No comments or objections
182495	22 Wiltshire Avenue Crowthorne RG45 6NG	No objection as long as the rules with respect to building close to boundary lines is adhered to
182466	8 Larkwood Drive Crowthorne Wokingham RG45 6RL	No comments or objections
182486	1a Pinewood Avenue Crowthorne RG45 6RS	No comments or objections
APPEAL * 173449	Land to the rear of 5-7 Rowan Drive Crowthorne RG45 6RY	Re-submit previous comments
APPEAL	Land between Heathlands and	Re-submit previous comments

173517	Holly Tree House Heathlands Road Wokingham RG40 3AS	
182427	Pinecopse Nine Mile Ride Wokingham RG40 3ND	This is a matter of law and the onus will be on the applicant to demonstrate that the use has been reasonably continuous for a period of 10 years. It is also the case following a recent change in the law that an applicant must not knowingly undertake development with a view to later establishing lawful use or development (the castle in the bails case). This is a matter for the Council. However, we should raise concern that such a large enterprise has been apparently able to subsist without the Council being aware of the activity.
182367	24 Greenwood Road Crowthorne RG45 6QU	No comments or objections

**Cllr Gough felt he was unable to comment on this application due to the close proximity of the land with his own property.*

Please note: *Cllr Newland deferred the Chairman's Communications to follow item 2 of the part II agenda, however for the purpose of the Minutes the agenda order has been followed.*

18/802 CHAIRMAN'S COMMUNICATIONS

Preparation for the sub-lease

Cllr Newland has prepared a draft paper for discussion. The views of the Councillor were sought regarding

- Whether the paper should be brought to Council at the next meeting;
- Whether the paper should be amended;
- Whether a meeting should be held to deal with the paper more rapidly.

Heads of Terms have been agreed by WBC, and are currently with WBC solicitors. The Clerk to ask Craig Hoggeth to advise an indicative timeline for completion of the draft head lease.

Cllr Newland outlined four recommendations given in the draft decision paper to structure preparations for the sub-lease. A general discussion was held on each of these recommendations.

Cllr Newland has circulated the draft paper to members. It was proposed that this would then be debated in detail at a meeting to be held on 8th October. The decision paper will then be finalised and presented for agreement at the November meeting. Notification and discussion with the clubs will be via Pinewood Forum(s), dates to be determined.

18/803 ITEMS FOR INFORMATION AND DISCUSSION AT FUTURE MEETINGS:

Kabota: Cllr Fenny requested that the clerk report on the success or otherwise of the Kabota and litter picking.

Pinewood Festival: The Rotary Club wish to take on the organisation of the 2021 festival, and to assist and learn from WWPC on the 2019 festival. The 2019 festival to be on the November meeting agenda.

18/804 MEETING CLOSED AT 9:38 PM

**Date of next meeting – Meeting of the Parish Council at 7.30pm in the Howard Palmer Room
Monday 5th November 2018**

Signed:

Date: 5th November 2018