

**Wokingham Without Parish Council
Minutes of the Council Meeting
Held on Monday 2nd July 2018**

In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride

Commencing 7:30pm and concluding at 9:14pm

Present: Councillors L Foxwell, B Gough, K Newland, A Plume, J Rogers, P Sturgess, S Turtle, D Dye. Colin Barlow – The Clerk, Sharon Way - Assistant Clerk and Mrs Joyce Stoner
Apologies: Councillors C Lancaster, R Fenny, J Shill. Borough Councillors A Ross, D Sleight and P Helliard-Symons.

18/739 WELCOME

Cllr Newland welcomed everyone to the meeting.

18/740 ACCEPTANCE OF APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Lancaster, Fenny and Shill, Borough Councillors Ross, Sleight and Helliard-Symons.

A request came from Cllr Newland to introduce a Part II agenda item

18/741 DECLARATIONS OF INTEREST

None declared

18/742 TO APPROVE AND ADOPT THE MINUTES OF THE MEETING HELD ON 4th June 2018

The Chairman invited comments from the floor. None were received.

RESOLVED: minutes of the 4th June 2018 were AGREED and signed.

18/743 QUESTIONS FROM THE PUBLIC.

NONE

18/744 BOROUGH COUNCILLORS BRIEFING

A written report by Cllr Sleight was read verbatim to the meeting, and is appended under number 18/744 to these minutes. Comments were invited by Cllr Newland, none were received.

18/745 CLERK'S REPORT (and matters arising)

Crowthorne Carnival. A certificate has been received from Crowthorne Carnival thanking WWPC for their support.

BT Kiosk. A decision is outstanding with respect to the possible purchase of the BT telephone kiosk, which is currently in a poor state of repair. Possible uses being a book exchange or to house a defibrillator. Repair costs and ongoing maintenance liability may be significant.

Following discussion it was AGREED that the Clerk would write to BT to confirm that WWPC no longer wished to take on the Kiosk.

Parish Office. The Clerk and Cllr Plume recently met with the Architect, who agreed that it would not be a problem to provide an extra toilet. A pre-application has been submitted, and the potential start date is currently January 2019. Cllr Newland had also received verbal advice (without prejudice) from Craig Hoggeth that there is no reason why permission should not be given by WBC to make changes to a building on the Pinewood site.

Community Awards. The proposed date of Tuesday 13th November 2018 in the Memorial Hall was AGREED.

18/746 REPORTS FROM EXTERNAL MEETINGS

South Berkshire District Scout Council AGM held on 12 June 2018. Cllr Foxwell provided a report on the meeting. Numbers of scouts in the district are rising, in particular in Crowthorne due to the new developments. Please see appendix 18/746 for further details.

Cllr Rogers provided a report on the Crowthorne minibus AGM. Mini-bus is currently fully utilised, and due to aging population it is anticipated that the need for this service will increase.

18/747 REVIEW OF POLICIES

Policy	ACTION
Complaints Procedure	Approved.
Code of Conduct for Councillors	Approved.
FOI Model Publication Scheme	Change 'Act' to 'Regulations'. Approved subject to this correction.
Health and Safety and Lone Working Policy	Under 3.5 Pond: Add 'periodically' following 'monitored'. Under section 11: '12. Asbestos...' should be '13. Asbestos Management Plan'. Approved subject to the changes above.
Social Media Policy	Date to be updated. Approved subject to this correction.
Arrangements for Reporting Back Following External Meetings	Approved.

18/748 FINANCIAL INFORMATION - papers circulated prior to meeting

- a) Report on outstanding balances was received and noted.
- b) Cheques for signature and payments to be made were approved and signed.
- c) A detailed income and expenditure report and financial performance against budget report was received and noted.

There were no questions regarding finances.

18/749 PLANNING

The following responses were **AGREED**:

No	Site	Comments
181314	Oleander Close Crowthorne Wokingham RG45 6TU	No comments or objections
181652	23 Linkway Crowthorne Wokingham RG45 6ES	No comments or objections
181307	35 Old Wokingham Road Crowthorne Wokingham RG45 6SS	No comments or objections
181442	38 Greenwood Road Crowthorne Wokingham RG45 6JT	No comments or objections
181113	Campania Oaklands Lane Crowthorne Wokingham RG45 6JU	No comments or objections
181633	30 Ellis Road Crowthorne Wokingham RG45 6PU	No comments or objections
181736	71 Ellis Road Crowthorne Wokingham RG45 6PL	No comments or objections
181033	93 New Wokingham Road Crowthorne Wokingham RG45 6JN	No comments or objections
181581	24 Butler Road Crowthorne RG45 6QY	No comments or objections
181751	42 Ellis Road Crowthorne RG45 6PU	No comments or objections

A letter from the Clerk detailing WWPC's response to the Ravenswood consultation was emailed to WBC.

18/750 CHAIRMAN'S COMMUNICATIONS

Visit to St Sebastian's Playing Field Trust. Cllr Newland distributed the slide presentation made at the meeting. The trust is seeking a 33% grant (approx. £13,000) from WWPC for additional storage facilities and a 15% grant (approx. £12,000) from WWPC for a new tennis clubhouse. The trust will be reverting back to WWPC with a formal request which will be discussed by council when received.

LGRC Vision Meeting, held Thursday 28th June. The meeting held was productive. Sue Wilthew will provide a report summarising the work. Any projects or actions should be accompanied by a timeline, i.e. when they will start / finish, rather than a H/M/L priority.

Pinewood Lease. Cllr Newland met with Craig Hoggeth, WBC Estates, to discuss comments on the head lease and his responses. He agreed to review whether / how to reduce the onerous requirements for clubs/WWPC to seeking WBC permission before making changes to buildings.

WBC will re-issue the Heads of Terms, for agreement by WWPC. Once agreement has been received it will be submitted to WBC Executive for approval. Following approval the lease will be passed to the solicitors for actioning.

Briefing Memorial Hall Users. Cllr Newland will visit Memorial Hall clubs and provide a briefing regarding the plans for the Parish office.

18/751 ITEMS FOR INFORMATION AND DISCUSSION AT FUTURE MEETINGS:

No specific items were raised.

18/752 MEETING CLOSED AT 9:02 PM

Date of next meeting – Meeting of the Parish Council at 7.30pm in the Howard Palmer Room
Monday 6th August 2018.

Signed:

Date: 6th August 2018

APPENDIX 18/744

A short report for the Council is as follows:

- The stretch of Nine Mil Ride between Heathlands road and New Wokingham Road will be resurfaced between 17th and 22nd July with night time working with road closure from 2000 to 0600.
- The North Downs Line interfaces with Thameslink between Redhill and Gatwick Airport and the new Thameslink timetable resulted in changes to the train times at Crowthorne leaving a gap in the timetable towards Reading between the 0845 departure and a new 1014. Representations to GWR have resulted in a 0942 departure inserted in the timetable from 25th June.
- Bewley Homes, the developer of Oakham Park, did not sign up for the My Journey travel packs that are being issued to new occupants in the Strategic Development Locations. We now have a 'travel pack' and are reviewing its contents to decide what information should be replicated for Oakham Park residents and how that will be issued.

**Annual General Meeting of the South Berkshire District Scout Council.
on 12 June 2018
At Earleywood Scout Centre.**

The number of Scouts in the district has risen again. (827 young people and 296 adults).

The biggest growth area is Crowthorne due to the new developments. This includes a reopening of the Crowthorne Explorers. Current total numbers for explorers is 3 units and 60 member young people.

Gang Show 2018 was another great success and was given an excellent Report by the Assessor from Surrey Heath, with a cast of around 90. This is one of the most important activities for the District. The Gang Show had a good year financially and with fundraising was able give a cheque for £650 to the Ollie Young foundation.

The accounts as presented showed.

Capitation collected from the Groups	£37,604
Passed on to County HQ	£33,496
Net district capitation	£4,108

Fundraising for the District was in the range of £10,000. Individual groups have to do their own fundraising.