

**Wokingham Without Parish Council
Minutes of the Council Meeting
Held on Monday 3rd September 2018**

In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride

Commencing 7:30pm and concluding at 9:20pm

- Present:** Councillors L Foxwell, B Gough, K Newland, J Rogers, P Sturgess, S Turtle, D Dye, A Plume, C Lancaster, R Fenny, J Shill. Katy Hughes - The Clerk, Sharon Way - Assistant Clerk and Borough Councillor A Ross.
- Apologies:** Borough Councillors P Helliard-Symons and D Sleight.

18/770 WELCOME

Cllr Newland welcomed everyone to the meeting.

18/771 ACCEPTANCE OF APOLOGIES FOR ABSENCE

Apologies were received from Borough Councillors Helliard-Symons and Sleight.

18/772 DECLARATIONS OF INTEREST

None declared.

18/773 TO APPROVE AND ADOPT THE MINUTES OF THE MEETING HELD ON 6th August 2018

The Chairman invited comments from the floor. Following proposal from Cllr Sturgess and seconding by Cllr Turtle it was:

RESOLVED: minutes of the 6th August were AGREED and signed.

18/774 QUESTIONS FROM THE PUBLIC.

NONE.

18/775 BOROUGH COUNCILLORS BRIEFING

Cllr Ross updated members on the SDR and associated housing developments. A planning application for phase two of the development is expected early next year. Cllr Ross is pressing for the consortium to consult on the second phase of this development.

Regarding the SDR, work is continuing with respect to alignment and other issues but WBC has confirmed that the road can go ahead prior to housing being developed along the route.

With respect to the New Wokingham Road crossing, the expected position north of the junction was deemed unsafe, it has therefore been located on the south side of the junction.

With respect to the Pinewood lease, an independent executive members' decision will be made on 17th September.

Constituency, ward and parish boundaries are currently under discussion. The current proposals do not impact the local area. A boundary review maybe undertaken due to the Aborfield Garrison development.

Cllr Lancaster queried whether the policy of nil detriment is being applied to the traffic flows

generated by the new housing developments. Cllr Ross suggested that traffic flows were likely to be remodelled. Cllr Rogers suggested that the nil detriment policy was applicable to traffic flows within Wokingham Town centre, but may cause detrimental effects to surrounding parishes.

Cllr Foxwell suggested that a drop off area for disable people would be beneficial to the Wokingham main square. Cllr Ross noted that the town and borough council are having discussions with the relevant disabled organisations.

Cllr Rogers asked whether the Triangle Forum was going ahead. Cllr Ross confirmed that it would be held at 7 pm on 24th September at the Baptist Centre. Attendance by representatives of WBC, BFC and the police has been confirmed.

Cllr Newland mentioned it would be useful to receive an advert for the Triangle Forum that could be posted on social media.

18/776 IT SUPPORT CONTRACT

Following a proposal from Cllr Rogers and seconding by Cllr Shill it was:

RESOLVED: to approve the recommendations of the IT working group.

Following discussion it was agreed that a schedule be prepared detailing all contracts that require review on an annual basis, including the IT support contract.

18/777 MEMORIAL HALL SURVEY

Quotes have been requested from four surveyors. To date, one response has been received from BDS surveyors. Following discussion Cllr Plume noted that the previous full survey was carried out by Wallis Bacon Consultants in 2001. Details to be passed to the Clerk in order to obtain additional quote. Cllr Newland suggested that the item be added to the agenda for the next meeting, to allow time for further quotes to be received.

18/778 CLERK'S REPORT (and matters arising)

Insurance – on 1st October 2018 we will move into year two of the three year insurance plan the Council secured with Axa in 2017. The asset list has been reviewed and updated accordingly.

Legionella – work should be completed this week to re-flush the system at the shooting club after the second round of tests showed an increase in the legionella bacteria.

New Residents' Event – welcome event being held at Pinewood on 22nd September.

Triangle Form – the Clerk re-iterated the date and time of the Triangle forum. Cllr Newland encouraged all members to attend.

Training – the Clerk advised that there is a GRT training course on Friday 12th October and a First Aid at Work course in October. Both courses have space available if members wish to attend.

CPC/WWPC Joint Guide – Local Authority Publishing has been in touch with respect to an updated version of the guide. The Clerk will be in touch with members and will raise it as an agenda item at the next liaison meeting.

Community Awards – nominations will be discussed at the liaison meeting scheduled for 15th

October at 7:30pm.

Grass Cutting – WBC overview and scrutiny committee are meeting on 19th September and 17th October, and are seeking views on service to date. Members wishing to attend please advise the Clerk.

Development Management Meeting – WBC is holding a meeting on Thursday 27th September at 7pm on the changes to WBC Development Management. Cllrs Lancaster, Rogers and Fenny to attend.

Ravenswood – David Harris of Norwood has requested a meeting. After discussion it was agreed that Mr Harris would be invited to present to the council between 7-7:30pm, prior to the next council meeting, on the basis that he has new information to present. Borough Councillors will be notified if the start of the meeting is brought forward to 7pm.

Office Extension – Cllr Plume and the Locum Clerk attended a planning meeting with WBC on 8th August. WBC requested that a tree condition report and a survey of the distances from the building to the road and boundary be carried out and submitted with the pre-application.

18/779 REPORTS FROM EXTERNAL MEETINGS

Cllr Dye attended a meeting of CPRE Berkshire. Richard Knox Johnson gave an interesting presentation on the Berkshire Countryside and the importance of Green Belt. Following a question from Cllr Dye, Mr Johnson confirmed that VAT was still applicable to Brown Field development.

Cllr Rogers attended a meeting on youth provision and noted that unless an area has a youth centre it is not considered to have any youth provision.

18/780 FINANCIAL INFORMATION - papers circulated prior to meeting

- a) Report on outstanding balances was received and noted. Cllr Newland requested clarification on the noted bank query. The Clerk explained that this was due to two cheques not being credited when expected. This will be resolved following the return from leave of the Assistant Clerk – Finance.
- b) Cheques for signature and payments to be made were approved and signed. No queries were raised.
- c) A detailed income and expenditure report and financial performance against budget report was received and noted. Cllr Newland queried the Pinewood buildings fund item. The Clerk to investigate and revert back.

Following a proposal from Cllr Newland and seconding by Cllr Foxwell it was:

RESOLVED: that the Clerk, Katy Hughes and the Assistant Clerk, Sharon Way be added as signatories to the council's bank accounts.

18/781 PLANNING/LICENCE APPLICATIONS

The following responses were **AGREED**:

No	Site	Comments
180376	Beech Cottage Heathlands Road Wokingham RG40 3AP	We note that this application was refused in 2009, and we are not aware of any conditions that would change that previous recommendation. Also, is there any impact on the existing business at these premises from this application?

182133	4 Sutton Cottages Easthampstead Road Wokingham RG40 3BW	Object. Out of keeping with street scene, overdevelopment of a property located in a rural area.
182166	Holme Grange School Heathlands Road Wokingham RG40 3AL	Concern was raised with regard to the impact on the surrounding trees, and is this consistent with the borough's desire for more sustainable travel.
181627	Holme Grange Craft Village Heathlands Road Wokingham RG40 3AW	No comment or objection.
BFC 18/00655/OUT 17/01123/OUT	Beaufort Park South Road Wokingham RG40 3GD	See appendix 18/781.
PR0423	The Grange Chocolate Café Ltd Heathlands Road Wokingham RG40 3AW	No comment or objection.

18/782 CHAIRMAN'S COMMUNICATIONS

A strategy report has been updated by the Clerk and distributed to members for review prior to the next meeting.

With respect to the boxing club, Cllrs Newland, Plume, the Clerk and the Locum Clerk to meet as soon as possible to prepare a response to their recent letter.

Cllr Newland noted his expectation that the Pinewood lease terms of reference will be signed on 17th September. Following discussion it was agreed that a provisional date should be set for a Pinewood Forum during October outside the half term week.

The Rotary club are interested in running the Pinewood Festival. This will be discussed at the next Rotary club meeting scheduled on 26th September, and their view will be presented at the next meeting.

With respect to the Neighbourhood plan, a steering group will be established comprising Cllrs Newland, Foxwell, Plume, Rogers, Fenny, Turtle and the Clerk. First meeting of the steering group to be scheduled by the Clerk.

18/783 ITEMS FOR INFORMATION AND DISCUSSION AT FUTURE MEETINGS:

No specific items were raised.

18/784 MEETING CLOSED AT 9:20 PM

Date of next meeting – Meeting of the Parish Council at 7.00pm in the Howard Palmer Room
Monday 1st October 2018

Signed:

Date: 1st October 2018