

**Wokingham Without Parish Council
Minutes of the Council Meeting
Held on Monday 3rd December 2018**

In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride

Commencing 7:30pm and concluding at 8:50pm

Present: Councillors L Foxwell, B Gough, K Newland, J Rogers, P Sturgess, S Turtle, R Fenny, C Lancaster (arrived 7:40pm). Katy Hughes - Clerk, Sharon Way - Assistant Clerk

Apologies: Councillors A Plume, J Shill, D Dye. Borough Councillors A Ross, D Sleight, P Helliars-Symons

18/825 WELCOME

Cllr Newland welcomed everyone to the meeting.

18/826 ACCEPTANCE OF APOLOGIES FOR ABSENCE

Apologies were received from Councillors Plume, Shill and Dye. Borough Councillors Ross, Sleight and Helliars-Symons.

18/827 DECLARATIONS OF INTEREST

Cllr Rogers informed members of her involvement in two grant applications (ref item 18/833).

18/828 TO APPROVE AND ADOPT THE MINUTES OF THE MEETING HELD ON 5th November 2018

The Chairman invited comments from the floor.

Cllr Fenny proposed that Minute 18/812 be amended to indicate that Persimmon do not necessarily own the area of land adjacent to Finchampstead Road, but have an interest in developing it. Following agreement to this change it was:

RESOLVED: Minutes of the 5th November 2018 were AGREED and signed.

18/829 MATTERS ARISING FROM MINUTES OF 5th November 2018

Cllr Newland updated members that a letter highlighting local highways concerns has been sent to BFC, and a response has been received.

18/830 QUESTIONS FROM THE PUBLIC.

None

18/831 BOROUGH COUNCILLORS BRIEFING

None

18/832 ST SEBASTIAN'S MEMORIAL HALL

Cllr Newland noted that a survey report had been received. The findings are that the hall condition is generally satisfactory, but there are signs of damp ingress which could cause longer term problems.

A working group was formed comprising Cllrs Plume, Turtle and Sturgess. The purpose of the working group is to review the survey findings, make recommendations for action to the council, and to review the requests and suggestions from existing hall users.

18/833 GRANT FUNDING RECOMMENDATIONS

Following a question from Cllr Fenny, Cllr Newland stated that the grant budget was approximately 10% of the WWPC annual precept. The report on grant funding recommendations for 2018/19 (appended to the agenda), was discussed.

Following a proposal from Cllr Turtle and seconding by Cllr Foxwell it was:

RESOLVED: The grant funding recommendations report 2018/2019 was APPROVED.

18/834 FOOTPATH FUNDING PROPOSAL

A discussion was held on a decision paper prepared by the Clerk, following WBC's request to use part of WWPC's CIL reserves to co-fund an upgrade to Oaklands Lane. A detailed review of this paper, prepared by Cllr Turtle, was also discussed. Cllr Foxwell voiced concerns from residents in Hinton Close and Hinton Drive of the effects of blocking Oaklands Lane on the safety of children walking to school.

It was agreed that the Clerk write back to WBC noting the following:

- That WWPC would be happy to consider the proposal but require further information to make an informed decision.
- Should turning circles be necessary, further funding may be required to purchase the additional land.
- Potential effect of large turning circles on parking in the lane.
- The position and effect of any barriers.
- The funding being conditional on the TRO (Traffic Regulation Order) being agreed.
- The need for further consultation.

18/835 CHILDRENS CENTRE FUNDING PROPOSAL

A discussion was held on a decision paper prepared by the Clerk, following WBC's request to use part of WWPC's CIL reserves to co-fund a project for service integration at the Finchampstead Children's Centre.

Cllr Newland stated that a meeting had been held on 30th November with the Senior Family Worker from Finchampstead Children's Centre to discuss their outreach facility. They are currently looking at options to establish an outreach project at St. Sebastian's church hall.

Cllr Turtle proposed that the decision paper be approved subject to the funding being conditional on establishing an outreach programme in Wokingham Without. On this basis following a proposal from Cllr Turtle and seconding by Cllr Rogers it was:

RESOLVED: The recommendations of the decision paper were APPROVED, with 5 members for and 3 abstentions.

18/836 STAFFING WORKING GROUP

A staffing Working Group was formed comprising Cllrs Foxwell, Turtle and Newland.

18/837 EXTERNAL DEFIBRILATOR AND CABINET FOR ST SEBASTIAN'S HALL

A discussion was held regarding the possibility of obtaining grant funding for the AED device. The Clerk stated that the proposal was to purchase the device if grant funding could not be obtained in a reasonable timeframe.

Following a proposal from Cllr Turtle and seconding by Cllr Foxwell it was:

RESOLVED: The proposal to purchase an AED device was APPROVED

18/838 CLERK'S REPORT

A request was made for additional unbudgeted spend of approx. £1,500 to purchase a new floor cleaner machine for the Memorial Hall (similar to the machine used at Pinewood Hall).

Following a proposal from Cllr Turtle and seconding by Cllr Newland it was:

RESOLVED: The request to purchase a floor cleaner machine was APPROVED

The Clerk requested that members notify the office prior to visiting over the Christmas period as the opening hours will be more restricted due to the holidays.

The Clerk reminded members that the APM is approaching and asked members to suggest possible speakers.

Regarding the neighbourhood plan, an initial grant payment of £3,850, which covers the consultancy support until the end of the financial year, has been successfully received. The first workshop will be held on either 21st or 28th January, to be confirmed.

Crowthorne Trails are seeking WWPC permission to place some temporary laminated signage on the trail route which will be removed when the trail finishes. All members agreed that this was acceptable subject to approval of the signage by the Clerk.

The Chairman noted that the Community Awards Evening had been a great success, and excellent feedback had been received.

Cllr Newland also noted that the Pinewood Forum on 8th November was a successful meeting. For the clubs which missed the Pinewood Forum, an additional meeting was held on 30th November. Only one club has not met with Cllr Newland to date. Clubs were supportive of the condition survey and also of the proposal that all clubs are supported by a single solicitor.

Cllr Newland updated members on a recent meeting with the boxing club and a representative from Boxing England. A meeting is being sought with Craig Hoggeth to address a potential issue with the lease which could prevent funding for an extension to the club's premises.

A meeting was also held with the Girl Guides. A response is awaited from the Guides' solicitor with respect to the terms of the lease.

18/839 REPORTS FROM EXTERNAL MEETINGS

Circle Hill meeting was attended by Cllr Newland. It was agreed that there would be no change for the 2019 budget.

Good Neighbours AGM was attended by Cllr Newland. This organisation continues to be well supported and robustly funded.

TRL Community Hub meeting was attended by Cllrs Newland and Rogers. A final design has been completed by the architects. The meeting noted that some aspects were not ideal but may not be able to be changed.

Other meetings have been covered by earlier reports.

18/840 FINANCIAL INFORMATION - papers circulated prior to meeting

- a) Report on outstanding balances was received and noted.
- b) Cheques for signature and payments to be made were approved and signed. No queries were raised.
- c) A detailed income and expenditure report and financial performance against budget report was received and noted.

There were no questions regarding finances.

18/841 PLANNING/LICENCE APPLICATIONS

The following responses were **AGREED**:

No	Site	Comments
182964	37 Butler Road Crowthorne RG45 6QZ	Object: The development is 600mm from the boundary wall which is less than the local policy recommendation of 1m.
183045	48 Heathermount Drive Crowthorne Wokingham RG45 6HN	No comments or objections.
183172	Wynora Soldiers Rise Finchampstead Wokingham RG40 3NE	Must be ancillary to the main dwelling; must not become habitable accommodation.
183126	78 Pinewood Avenue Crowthorne RG45 6RP	No comments or objections
183201	8 Rowan Drive Crowthorne RG45 6RZ	No comments or objections
183151	Ludgrove Preparatory School Ludgrove Wokingham RG40 3AA	No comments or objections

18/842 CHAIRMAN'S COMMUNICATIONS

Cllr Newland updated members on the outcome of the pre-planning application for the office extension. Pre-app response has been received and a number of issues raised by the planning officer. As a result other solution options are currently under discussion with the architect. Revised plans will be circulated.

18/843 ITEMS FOR INFORMATION AND DISCUSSION AT FUTURE MEETINGS:

None

18/844 ANY OTHER BUSINESS

Cllr Fenny noted that the California Crossing consultation is on at the FBC. A flyer will be circulated to members by the Parish Office.

18/845 MEETING CLOSED AT 8:50 PM

Date of next meeting – Meeting of the Parish Council at 7.30pm in the Howard Palmer Room on 14th January 2019

Signed:

Date: 14th January 2019