

**Wokingham Without Parish Council
Minutes of the Council Meeting
Held on Monday 6th August 2018**

In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride

Commencing 7:30pm and concluding at 8:38pm

- Present:** Councillors L Foxwell, B Gough, K Newland, J Rogers, P Sturgess, S Turtle, D Dye (*arrived 7:36pm*). Katy Hughes - The Clerk, Colin Barlow - The Locum Clerk, Sharon Way - Assistant Clerk and Borough Councillor P Helliars-Symons.
- Apologies:** Councillors A Plume, R Fenny, C Lancaster and J Shill. Borough Councillors A Ross and D Sleight.

18/754 WELCOME

Cllr Newland welcomed everyone to the meeting and introduced the new Clerk, Katy Hughes.

18/755 ACCEPTANCE OF APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Plume, Fenny, Lancaster and Shill, Borough Councillors Ross, Sleight and Helliars-Symons.

Cllr Newland indicated to all that he was removing agenda item 8 and asked permission to add an extra item to part II of the agenda. This was agreed.

18/756 DECLARATIONS OF INTEREST

None declared.

18/757 TO APPROVE AND ADOPT THE MINUTES OF THE MEETING HELD ON 2nd July 2018

The Chairman invited comments from the floor. None were received.

RESOLVED: minutes of the 2nd July were AGREED and signed.

18/758 QUESTIONS FROM THE PUBLIC.

NONE.

18/759 BOROUGH COUNCILLORS BRIEFING

Cllr Helliars-Symons gave the following briefing.

WWPC Neighbourhood Plan Area successfully went through at the last meeting of the WBC Executive.

Cllr Ross has organised a Triangle Forum meeting for the 24th September at the Baptiste Hall, Crowthorne. BFC and the Police have not yet confirmed their attendance.

Cllr Sleight now chairs the Borough/Parish Liaison Forum. With respect to parish boundaries, his view is that boundary changes should only be considered where both parishes are in agreement.

Cllr Ross attended the recent meeting with Bewley. He requested that WBC identify which officer will be dealing with the issue of the tree roots in the ditch adjacent to the new cycle way.

An issue was raised with respect to who is responsible for emptying dog bins in the SANG area.

ACTION: Cllr Rogers to discuss with Bewley.

Cllr Newland encouraged all councillors to attend the Triangle Forum on the 24th September.

Pinewood Lease moved to part II of the agenda.

18/760 CLERK’S REPORT (and matters arising)

The IT working group has received three submissions and subject to a small number of further clarifications, has identified a preferred supplier.

18/761 REPORTS FROM EXTERNAL MEETINGS

The TRL Community Hub meeting was attended by Cllr Rogers. Legal & General will be submitting a planning application soon.

With regard to the TRL Stakeholder meeting, Cllr Rogers is investigating the suggestion that Heathlake is an overflow location.

Cllr Dye attended the CPRE Wokingham District meeting on 18th July, at which a talk about the Circular Economy was given by Prof Keith Riley, former M.D. of Veolia. The Berkshire CPRE have appointed a professional planner, Peter Lerner, to assist with its work. At the next Berkshire meeting, on 8th Aug the talk will be given by Richard Knox-Johnston, Chairman of the London Green Belt Council.

18/762 FINANCIAL INFORMATION - papers circulated prior to meeting

- a) Report on outstanding balances was received and noted.
- b) Cheques for signature and payments to be made were approved and signed.
- c) A detailed income and expenditure report and financial performance against budget report was received and noted.

There were no questions regarding finances.

18/763 PLANNING

The following responses were **AGREED**:

No	Site	Comments
181823	37 Butler Road Crowthorne RG45 6QZ	Object. The scale/bulk/mass dominates the street scene at a prominent entrance to the school.
182014	58 Lupin Ride Crowthorne Wokingham RG45 6UR	No comment or objection.
181692	22 Wiltshire Avenue Crowthorne Wokingham RG45 6NG	Object on the following grounds: 1) Degradation of street scene. 2) The proposed dropped curb is too close to the junction and will be a safety hazard. 3) Not satisfied it conforms to the “adopted parking standards” with respect to the distance between the garage and the road.
181793 181794	Southbrook Red Lake Lane Wokingham RG40 3BF	Concern as to whether the access road is suitable for horse boxes and larger vehicles and if there will be sufficient parking for users.
181820	97 New Wokingham Road Crowthorne Wokingham RG45 6JN	No comment or objection.

182017	10 Grange Avenue Crowthorne RG45 6QG	Object on the following grounds: 1) Too large for the plot - current side gap with both neighbours is <1m (400mm in places) - proposal is to reduce this > potential "terracing" effect, contrary to street scene. 2) Too large going backward – existing extension already goes beyond building line of both neighbours. 3) Loss of light to both neighbours particularly #8 from back. 4) Too far forward coming front - so extension won't be subservient to existing house. 5) Raising the roof to incorporate loft extension - totally out of keeping with rest of street.
181914	Holme Grange School Heathlands Road Wokingham RG40 3AL	No comment
181913	Holme Grange School Heathlands Road Wokingham RG40 3AL	What are the traffic and general access implications...the plan is to access via Easthampstead Road...bearing in mind that anything other than car access is simply not realistic.
181712	10 Farm Close Crowthorne Wokingham RG45 6SE	No objection as long as there is sufficient parking.
182119	Myrtle 39 New Wokingham Road Crowthorne Bracknell	No comment or objection

18/764 CHAIRMAN'S COMMUNICATIONS

None.

18/765 ITEMS FOR INFORMATION AND DISCUSSION AT FUTURE MEETINGS:

No specific items were raised.

18/766 MEETING CLOSED AT 8:38 PM

Date of next meeting – Meeting of the Parish Council at 7.30pm in the Howard Palmer Room
Monday 3rd September 2018

Signed:

Date: 3rd September 2018

**Wokingham Without Parish Council
Minutes of the Council Meeting
Held on Monday 6th August 2018**

In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride

**PART II
PRIVATE & CONFIDENTIAL**

Commencing 8:38 pm and concluding at 8:53 pm

Present: Councillors L Foxwell, B Gough, K Newland, J Rogers, P Sturgess, S Turtle, D Dye. Katy Hughes - The Clerk, Colin Barlow - The Locum Clerk and Sharon Way - Assistant Clerk.

Apologies: Councillors A Plume, R Fenny, C Lancaster and J Shill.

MEMBERS OF THE PUBLIC WERE ASKED TO LEAVE.

18/767 STAFFING

- a) Apprentice: The Locum Clerk stated that an apprentice has been found and is likely to begin work on 1st September whilst undertaking a Construction and General Maintenance Level 2 intermediate apprenticeship at Reading College.
- b) Ground Staff: Further to the resolution on 5th February 2018 the Locum Clerk stated that Andy Napier has passed a medical examination.
- c) Health Surveillance: The company which carried out Andy Napier's medical, has suggested that it would be beneficial for all ground staff to undertake an annual medical. The cost of this is currently £165 + VAT per medical. This was agreed as a recommended annual requirement and should be factored into the budget.

18/768 ADJACENT PLOT (ST. SEBASTIAN'S)

The Locum Clerk has discussed obtaining the land and various valuations with the owner; negotiations will continue.

It was proposed that council should approve an upper financial boundary, in order to give direction to the Clerk during negotiations. The value of this boundary will be agreed by council taking into account any additional guidance following the pre-application planning meeting. Cllr Newland emphasised the need to move quickly during negotiations, and that an Extraordinary Meeting may be required to confirm council's agreement to the purchase.

The pre-application planning meeting for offices on the St. Sebastian's site will be held next Wednesday. Cllr Newland will enquire about the possibility of obtaining permission for development of the site which is not 'change of use'.

18/769 PINWOOD LEASE

Following general discussion by the group it was:

RESOLVED: that the Heads of Terms be approved subject to contract.

ACTION: The Clerk to write to Craig Hoggeth confirming the above resolution and requesting to be advised immediately when WBC lawyers have been instructed.

Signed:

Date: 3rd September 2018