

**Wokingham Without Parish Council  
Minutes of the Council Meeting  
Held on Monday 14th January 2019**

**In the Howard Palmer Room, St Sebastian's Memorial Hall, Nine Mile Ride**

Commencing 7:30pm and concluding at 9:37pm

**Present:** Councillors L Foxwell, B Gough, K Newland, D Dye, J Shill, A Plume, S Turtle, R Fenny, C Lancaster, J Rogers (arrived 7:55pm). Katy Hughes - Clerk, Sharon Way – Assistant Clerk. Borough Councillor P Helliar-Symons.

**Apologies:** Councillor P Sturgess. Borough Councillors A Ross, D Sleight

**18/846 WELCOME**

Cllr Newland welcomed everyone to the meeting.

**18/847 ACCEPTANCE OF APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Sturgess and Borough Councillors Sleight and Ross.

**18/848 DECLARATIONS OF INTEREST**

None

**18/849 TO APPROVE AND ADOPT THE MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> December 2018**

The Chairman invited comments from the floor. None were received.

**RESOLVED: Minutes of the 3<sup>rd</sup> December 2018 were AGREED and signed.**

**18/850 MATTERS ARISING FROM MINUTES OF 3<sup>rd</sup> December 2018**

None

**18/851 QUESTIONS FROM THE PUBLIC.**

None

**18/852 BOROUGH COUNCILLORS BRIEFING**

Pauline Helliar-Symons stated that the Local Plan meeting held in the Howard Palmer Room on Monday 7<sup>th</sup> January had been a great success, with a large attendance. After further discussion on the meeting, councillors were encouraged to raise comments on the plan, both online and in writing.

A discussion was held on the planned presentation from Nexus Planning / WBC highways on the South Wokingham SDL to be held at the Morgan Centre on 7 February. Clerk to check whether WBC highway officers will be present at the meeting and look into preparation of a promotional flyer.

Cllr Fenny noted the roadworks at the Hanworth roundabout are scheduled to take a considerable time to complete and expressed concern over the likely impact. Cllr Helliar-Symons suggested the Parish write to Bracknell Forest Council.

**18/853 CLERKS REPORT**

The new floor cleaner, approved in December, has been received.

The Clerk notified members about the following upcoming events:

- South Wokingham SDL forum: Tuesday 15<sup>th</sup> January, St Crispin's School, 7-9pm
- Homes for the Future Meeting: Wednesday 16<sup>th</sup> January, Wokingham Town Hall, 7-9pm

- Neighbourhood Plan Steering Group Workshop: Monday 21<sup>st</sup> January, Howard Palmer room.
- The auditor will be in the Parish Office 29-31 January, members were encouraged to call if planning to visit the office over this period.
- Nexus Planning / WBC highways Wokingham SDL presentation: 7 February, Morgan Centre, 7-9pm.

The Clerk updated members on the progress of the land purchase.

A meeting is being held on 15<sup>th</sup> January with the Council's solicitors to review progress with the lease.

Regarding the APM to be held on 18<sup>th</sup> March, the Clerk would welcome any suggestions for speakers for the event. Cllr Rogers had made one suggestion.

The Clerk reminded members that the council is all up for election in May 2019, including those members co-opted since the last election. Details for the formal process for members to re-stand will be circulated as soon as it is received from WBC. Any member wishing to re-stand must submit a nomination form within the required timeframe. If members know anyone interested in standing for election, please ask them to speak to the Clerk.

A new Wellbeing class for the over 55s is starting on 23<sup>rd</sup> January in the Memorial Hall. This is a joint initiative between WBC, WWPC and Places Leisure. WWPC are providing the hall hire without deposit and free of charge for the duration of the course, and will provide promotional material. Cllr Newland recommended the class for those with lower levels of fitness / mobility.

#### **18/854 VERBAL REPORTS FROM EXTERNAL MEETINGS**

Cllr Rogers attended Bewley carol singing in December. Good turnout, with donations of mince pies etc from Tesco and money raised.

Cllr Rogers also attended the TRL / Legal and General stakeholders meeting. With respect to planning permission for the community centre and school, the office will request that CPC notifies us when the planning application is received. It is now proposed that the shops will be located in the middle of the estate.

Cllr Gough reported his attendance at the local plan meeting and noted the documentation and maps provided were hard for attendees to follow.

#### **18/855 BUDGET 2019/20**

The Clerk made a presentation on the 2019/2020 budget recommendations and projected year end figures following a meeting of the budget working group in December 2018.

Cllr Newland noted that although a Facilities Manager was not deemed to be required by the office at this time, council would be happy to revisit the requirement for this position should a need be identified in the future.

The Clerk presented the CIL balance and Reserve balance, followed by a discussion of the key points for the 2019/20 budget.

The Clerk outlined the reasoning behind the recommendation to increase both lettings charges, rents and service charges by the latest RPI figure of 3.3%, and to introduce a single ad-hoc and party rate of £20.

The Clerk further outlined the reasoning behind the working group’s recommendation to increase the precept by 8.4% to a band D rate of £55.82.

Following a further discussion with respect to budget risks, the Clerk presented an overview of the proposed and approved CIL projects.

Cllr Fenny noted that CIL fund should be held in an account which earns interest. The Clerk was asked to investigate the possible use of CIL fund to purchase the tractor.

Following a proposal from Cllr Turtle, and seconded by Cllr Rogers it was:

**RESOLVED: The recommendation to increase lettings charges, rents and service charges by 3.3% for 2019/20 was AGREED**

Following a proposal from Cllr Plume , and seconded by Cllr Foxwell it was:

**RESOLVED: The recommended capital expenditure programme for 2019/20 was AGREED**

Following a proposal from Cllr Turtle, and seconded by Cllr Plume it was:

**RESOLVED: The recommendation to increase the precept by 8.4% for 2019/20 was AGREED**

**18/856 FINANCIAL INFORMATION - papers circulated prior to meeting**

- a) Report on outstanding balances was received and noted.
- b) Cheques for signature and payments to be made were approved and signed. No queries were raised.
- c) A detailed income and expenditure report and financial performance against budget report was received and noted.

There were no questions regarding finances.

**18/857 PLANNING/LICENCE APPLICATIONS**

The following responses were **AGREED**:

No	Site	Comments
182912	St Sebastian’s Playing Field Nine Mile Ride, Wokingham	No comments or objections.
183223	Fade-to-Grey, Redlake Lane Wokingham RG40 3BF	No comments or objections.
182987	2 Fern Close, Crowthorne RG45 6TS	Due to the orientation of the house relative to the street, concern was raised that the large rear dormer could be visually intrusive.
183480	Two Oaks, Oaklands Lane Crowthorne RG45 6JU	Considering the location a more extensive bat survey would be appropriate. Oaklands Lane is a potholed unsealed lane. Construction traffic along this lane will only cause more damage. It is also a primary walking route for the school so a construction traffic management plan is needed.
183107	6 Purcell Road, Crowthorne RG45 6QN	The extensions are well designed and respect the character of the building. No material overlooking will result although the Borough should condition no additional side facing windows. However there is concern that the outbuilding has potential for conversion to a separate unit of accommodation by reason of having a toilet and its overall scale. There is direct access to this from the street. This seems an unnecessary duplication as there is already a

		downstairs facility within the house which is removed or is the Borough are content with this element that the outbuilding be conditioned to be ancillary to the main dwelling and that it cannot be converted to self-contained accommodation or bedroom space. In addition the result of the extension will be significant loss of soft landscape to the front in order to accommodate an additional car space. This will be harmful to the character of the street.
183485	56 Dukes Wood, Crowthorne RG45 6NF	No comments or objections.
183467	35 Butler Road, Crowthorne RG456QZ	Neighbour's comments with respect to the boundary line will need to be addressed by the assigned planning officer.
183482	62 Lupin Road, Crowthorne RG45 6UR	No comments or objections.

**18/858 CHAIRMAN'S COMMUNICATIONS**

Cllr Newland extended an invitation to all members to attend the meeting with Council's solicitors tomorrow at 10.00am in the Parish Office. The main purpose of the meeting is to establish the plan and timeline to progress the lease. Following on from the Local Plan meeting, Julian Mc Gee-Sumner, the new leader of WBC, will be shown round the Pinewood site by Cllr Newland on Thursday 25 January. It is hoped that Mr McGee-Sumner may be able to assist with progressing the WBC lease policy, in particular with respect to the break clause.

Regarding the office extension, a revised extension plan has been produced which aims to address the issues raised by the pre-application advice response. The revised plans were circulated to members and will be discussed further at the next council meeting.

Cllr Plume stated that a member of the public, Vince Taylor, is interested in participating on the Neighbourhood Plan Steering Group.

CPC wish to re-start the major development liaison group, date to be arranged.

**18/859 ITEMS FOR INFORMATION AND DISCUSSION AT FUTURE MEETINGS:**

Date for the next Triangle Forum to be advised.

**18/860 MEETING CLOSED AT 21.37 PM**

**Date of next meeting** – Meeting of the Parish Council at 7.30pm in the Howard Palmer Room on Monday 4<sup>th</sup> February 2019.

Signed: .....

Date: 4<sup>th</sup> February 2019