



Wokingham Without Parish Council

Parish Office, Pinewood Centre,
Old Wokingham Rd
Wokingham, RG40 3AQ
Tel & Fax 01344 771425

www.wokinghamwithout-pc.gov.uk
email: admin@wokinghamwithout-pc.gov.uk



2nd September 2020

To: All Parish Councillors

Dear Councillors,

You are invited to attend a digital meeting of the Parish Council which will be held at 7.30 pm **on Monday the 07th September** via Zoom.

This meeting is open to the public – please contact the Clerk in advance of the meeting if you would like to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes
Clerk to the Council

AGENDA

- 1 Welcome and Introductions**
- 2 Acceptance of Apologies for Absence**
- 3 Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*
- 4 Minutes of council meetings**
 - a) To approve and adopt the minutes (*attached*) of the meeting held on 03rd August 2020 (*attached*)
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of 03rd August 2020
 - a. Pinewood rental – feedback
- 5 Public questions**
- 6 Borough Councillors' Briefing**
- 7 Clerk's Report**
- 8 Reports from Outside / Other Meetings**
 - i) Buildings, halls and facilities working group – site visit to Pinewood Hall – 12 August
 - ii) Finance Working Group – 13th August

- iii) Public Spaces and Amenities – 17th August and 19th August, 28th August (Pond site visits)

9 Council insurance renewal

To delegate authority to the Clerk and the finance working group to approve the renewal of the council's insurance policy from 1st October 2020 (*see appendix 9*)

10 CIL Expenditure

- i) To approve items of 2019-20 expenditure to be transferred from CIL (*see appendix 10*)
- ii) To approve the transfer of £34,593.22 (in addition to any sums approved in item 10(i) above) from the council's CIL account to the council's current account to reflect 2019-20 CIL expenditure.

11 Pond project

- i) To approve a proposal from the Public Spaces and Amenities Working Group to undertake works to the pond (*see appendix 11*)
- ii) To approve a proposal from Cllr Stephens to formally approach L&G to request a financial contribution towards the pond works

12 Tree works

To approve a quote for works to trees on the Pinewood site recommended in the March 2020 tree survey (*see appendix 12, 12A and 12B*).

13 Tractor replacement

To pre-approve the use of budgeted funds (Up to £20,000) to replace the maintenance tractor used at Pinewood and to authorise the Clerk and Head Groundsman to obtain quotes and order a vehicle suitable to meet the needs of the grounds team.

14 Changes to the planning system

To discuss and agree any action regarding the planning White Paper (*see appendix 14*)

15 Planning

To note comments submitted and updates received on planning applications - previously circulated via email to members (*see appendix 15*)

16 Hall re-opening

To approve a request from the Clerk for the ability to vary hall hire charges for St Sebastian's Memorial Hall, at the Clerk's discretion.

17 Chairman's Communications

18 Items for Information and Discussion at Future Meetings

19 Date of Next Meeting – Meeting of the Parish Council at 7.30pm on Monday 5th October 2020

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.