



Wokingham Without Parish Council

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28th October 2020

To: All Parish Councillors

Dear Councillors,

You are invited to attend a digital meeting of the Parish Council which will be held at 7.30 pm **on Monday the 02nd November** via Zoom: Please contact the parish office for meeting joining details.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes
Clerk to the Council

AGENDA

- 1 **Welcome and Introductions**
- 2 **Acceptance of Apologies for Absence**
- 3 **Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the Agenda.*
- 4 **Minutes of council meetings**
 - a) To approve and adopt the minutes (*attached*) of the meeting held on 05th October 2020 (*attached*)
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of 05th October 2020
- 5 **Public questions**
- 6 **Borough Councillors' Briefing**
- 7 **Clerk's Report**
- 8 **Reports from Outside / Other Meetings**
 - i) Pinewood lease update meetings (9th Oct, 22nd Oct) – LF /KN
 - ii) Public Spaces and Amenities Working Group (20th Oct) – (*Notes attached*)
 - iii) Byway 28 site visit (21st Oct) – JC /JR
 - iv) Parish Office working group (22nd Oct) – LF /KN /AP /ST
 - v) Neighbourhood Plan Steering Group (22nd Oct) – JC /LF /NM /KN /AP /JR /PS
(*Notes to be circulated*)

- 9 Tractor replacement**
To approve delegated authority for the Clerk and head groundsman to action the purchase of a replacement tractor (*see appendix 9a, 9b & 9c*)
- 10 Operation Bridge**
To review and approve an updated protocol (*see appendix 10*)
- 11 Financial Information**
To receive, for information, a summary of the council's income and expenditure to date for 2020-21 (*See appendix 11*)
- 12 Wildflower areas at Pinewood**
To consider and approve expenditure on wildflower turf for the entrance path into Pinewood (*see appendix 12*)
- 13 Planning**
To note comments submitted and updates received on planning applications - previously circulated via email to members (*see appendix 13*)
- 14 Pinewood Leases**
To consider WWPC's position with respect to the recent correspondence from WBC on the Pinewood leases
- 15 Chairman's Communications**
- 16 Items for Information and Discussion at Future Meetings**
- 17 Date of Next Meeting – Meeting of the Parish Council at 7.30pm on Monday 7th December 2020**

****Notes on Declaration of Interest***

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.