



# Wokingham Without Parish Council

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27<sup>th</sup> January 2021

To: All Parish Councillors

Dear Councillors,

You are invited to attend a digital meeting of the Parish Council which will be held at 7.30 pm on **Monday 01<sup>st</sup> February 2021** via Zoom.

This meeting is open to the public – please contact the Clerk in advance of the meeting if you would like to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Katy Hughes'.

Katy Hughes  
Clerk to the Council

## AGENDA

- 1 Welcome and Introductions**
- 2 Acceptance of Apologies for Absence**
- 3 Declarations of Interest:**  
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *\*See notes at the end of the Agenda.*
- 4 Minutes of council meetings**
  - a) To approve and adopt the minutes of the meeting held on 11<sup>th</sup> January 2021 (*attached*)  
*Please contact the Clerk ahead of the meeting if there are inaccuracies.*
  - b) Matters arising from the minutes of 11th January 2021
- 5 Public questions**
- 6 Borough Councillors' Briefing**
- 7 Clerk's Report**
  - a) Verbal update on request from EBOS for on site storage at Pinewood
- 8 Reports from Outside / Other Meetings**
  - a) Cycling meeting – 15<sup>th</sup> January 2021 (Cllrs JR, AP)

- b) Parish and ward member meeting – 21<sup>st</sup> January 2021 (Cllrs KN, AP, PS) – *(see appendix 8B)*
- c) Byway 28 meeting – 21<sup>st</sup> January 2021 (Cllrs JC, JR) *(See appendix 8C)*
- d) Public Spaces and Amenities Working Group – 25<sup>th</sup> January 2021 (Cllrs DD, AP, PS, ST) – *(see appendix 8D)*  
Note: This report includes a proposal for the replacement of damaged playground equipment – *(see appendix 8E)*
- e) Meeting with representatives following an approach from the Men's Shed organisation – 26<sup>th</sup> and 28<sup>th</sup> January.

## **9 Planning**

- a) To receive comments from members on current planning applications (circulated 22 January 2021),
- b) To receive a verbal report on any planning matters of note from Cllr Lancaster
- c) To note comments submitted and updates received on planning applications - previously circulated via email to members *(see appendix 9)*

## **10 Financial Information**

To receive, for information, a summary of the council's income and expenditure to date for 2020-21 *(See appendix 10)*

## **11 Internal Audit**

To approve the reappointment of the council's Internal Auditor for 2020-21 *(see appendix 11)*

## **12 Circle Hill and Walters Rec**

To approve additional expenditure, over budget, for tree works and other clearance works, carried out at Circle Hill and Walters Rec, October to December 2020 *(see appendix 12)*

## **13 CIL account**

- a) To approve a transfer of funds from the council's CIL account to the council's current account to reflect CIL spending to date *(see appendix 13A)*
- b) To approve updates to the signatories for the council's CIL account and to approve the update of the account to allow the use of BACS for funds transfers *(see appendix 13B)*

## **14 Review and adoption of documentation and policies**

- a) To review and approve the council's risk register for 2021-22 *(see appendix 14A)*
- b) To review and approve a members' expense policy *(see appendix 14B)*
- c) To review and approve a council reserves policy *(see appendix 14C)*

## **15 Pinewood Leases**

To receive a verbal update on the lease position from Cllr Newland

## **16 Chairman's Communications**

## **17 Items for Information and Discussion at Future Meetings**

## **18 Date of Next Meeting – Meeting of the Parish Council at 7.30pm on Monday 1<sup>st</sup> March 2021**

*Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.*