Wokingham Without Parish Council



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02 February 2022

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 7th February 2022 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Katy Hughes Clerk to the Council

AGENDA

- 1 Welcome and Introductions
- 2 Co-option of Mr Kevin Whitehead

To consider the co-option of Mr Kevin Whitehead to fill a vacancy on the parish council (see co-option form attached)

3 Co-option of Mr James Perrin

To consider the co-option of Mr James Perrin to fill a vacancy on the parish council (see co-option form attached)

- 4 Acceptance of Apologies for Absence
- 5 Declarations of Interest:

Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *See notes at the end of the agenda.

- 6 Minutes of council meetings
 - a) To **approve** and adopt the minutes of the meetings held on 10th and 20th January 2022 (attached)

Please contact the Clerk ahead of the meeting if there are inaccuracies.

- b) Matters arising from the minutes of the 10th and 20th January 2022
- 7 Public questions
- 8 Borough Councillors' Briefing
- 9 Clerk's Report

To note the Clerk's report included in the agenda pack (see appendix 7) To receive any updates or additional items since publication of the agenda

10 Reports from Outside / Other Meetings:

Mosting	Data	Report
Meeting	Date	Report
1110011119		11CPOIL

10.	1 Honey M	leadow Working Grou	ıp 20.1.22	Cllrs Cannon, Fenn	y & Turtle

11 Grants

To consider one outstanding grant request (See appendix 11)

12 Policies and documentation for review

- a) To review and approve the council's risk register for 2022-23 (see appendix 12A)
- b) To review and approve the council's reserves policy (see appendix 12B)

13 Internal Audit

To receive and accept a report from the council's Internal Auditor, Claire Connell, regarding the recently completed audit (held 11th-13th January 2022) (see appendix 13)

14 CIL projects update

To receive an update on CIL projects – (see appendix 14)

15 Platinum Jubilee Working Group

To establish a working group of councillors to investigate ideas for marking Her Majesty the Queen's Platinum Jubilee in June 2022.

16 Planning

- a) To receive and confirm comments from members on current planning applications (circulated 28th January 2022).
- b) To note comments submitted and updates received on planning applications previously circulated via email to members on 14th, 20th and 28th January 2022 (see appendix 16B)
- c) To discuss and agree submission of proposals for green space designation within the parish (see appendix 16C attached and *circulated to members 18th January 2022*).

17 Financial Information

- a) To receive a report on outstanding balances (see appendix 17A)
- b) To **approve** payments both made and still to be made (see appendices 17B(i) and 17B(ii))
- c) To receive a detailed income and expenditure report and financial performance against budget report to 31st December 2021 (see appendix 17C).
- d) To receive a report of salary expenditure year to date (see appendix 17D)

18 Chairman's Communications

Date of Next Meeting – Meeting of the Parish Council at 7.30pm on Monday 7th March 2022.

Please forward any items for Information and discussion at future meetings to the Clerk

*Notes on Declaration of Interest

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.