Wokingham Without Parish Council



Parish Office, Pinewood Centre, Old Wokingham Rd Wokingham, RG40 3AQ Tel & Fax 01344 771425



www.wokinghamwithout-pc.gov.uk

email: admin@wokinghamwithout-pc.gov.uk

30 March 2022

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 4th April 2022 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Katy Hughes Clerk to the Council

AGENDA

- 1 Welcome and Introductions
- 2 Acceptance of Apologies for Absence
- 3 Declarations of Interest:

Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *See notes at the end of the agenda.

- 4 Minutes of council meetings
 - a) To **approve** and **adopt** the minutes of the meeting held on 7th March 2022 (attached) Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of the 7th March 2022
 - a. Platinum Jubilee contact with schools
- 5 Public questions
- 6 Borough Councillors' Briefing
- 7 Clerk's Report

To **note** the Clerk's report included in the agenda pack (see appendix 7)
To **receive** any updates or additional items since publication of the agenda

8 Reports from Outside / Other Meetings:

	Meeting	Date	Report
8A	Buildings and facilities working group	17.03	Cllr Cannon, Cllr Foxwell, Cllr Plume
	meeting with Creative Project Services		
8B	Parish and ward member meeting	17.03	Cllr Foxwell / Cllr Fenny
8C	Parish maintenance meeting with WBC	30.03	TBC
	officers		

9 Pinewood Hall Refurbishment

a) To *approve* the stage 1 works recommended by the Buildings and Facilities Working Group for the Pinewood Hall refurbishment project – *see appendix 9A*

- b) To **note** the method recommended by the Buildings and Facilities Working Group proposed for delivering the refurbishment works, including stage two and stage three expenditure estimates provided by Creative Project Services— see appendix 9B
- c) To **approve** the creation of a Pinewood Hall Refurbishment Committee with delegated authority to spend within an approved budget (yet to be confirmed) (committee membership to be established at the council's annual meeting in May)

10 Stained Glass windows – St Sebastian's Memorial Hall

To consider a proposal to repair, restore and clean the memorial stained-glass windows in the foyer of the St Sebastian's Memorial Hall (see appendices 10, 10A and 10B)

11 Circle Hill & Walters Recreation Ground budget

- a) To **approve** an additional £2,000 budget to meet costs incurred to March 31st 2022 by the Circle Hill and Walters Recreation Ground Trust (predominantly tree work costs arising from the annual tree survey) *see appendix 11A*
- b) To **approve** the virement of funds from general reserves to meet the additional costs outline above

12 CIL projects update

To receive an update on CIL projects – (see appendix 12A – active items and 12B – closed items)

13 Planning

- a) To **receive** and **confirm** comments from members on current planning applications (circulated 10th, 21st and 30th March 2022).
- b) To **note** comments submitted and updates received on planning applications previously circulated via email to members on the dates specified above (see appendix 13B)

14 Financial Information

- a) To **receive** a report on outstanding balances (see appendix 14A)
- b) To **approve** payments both made and still to be made (see appendices 14B(i) and 14B(ii))
- c) To **receive** a detailed income and expenditure report and financial performance against budget report to 31st January 2022 (see appendix 14C).
- d) To **receive** a report of salary expenditure year to date (see appendix 14D)
- e) To *note* completion of the third quarter checks completed by Cllrs Rogers and Martin on 18th March 2022.
- f) To approve the transfer for funds from the council's CIL account to the council's current account to reimburse authorised CIL expenditure for the 2021-22 financial year.

15 Chairman's Communications

Date of Next Meeting – Annual Meeting of the Parish Council at 7.30pm on Monday 9th May 2022.

Please forward any items for Information and discussion at future meetings to the Clerk
*Notes on Declaration of Interest

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.