



Wokingham Without Parish Council

Parish Office, Pinewood Centre,
Old Wokingham Rd
Wokingham, RG40 3AQ
Tel & Fax 01344 771425

www.wokinghamwithout-pc.gov.uk

email: admin@wokinghamwithout-pc.gov.uk



27 May 2022

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 6th June 2022 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Katy Hughes
Clerk to the Council

AGENDA

- 1 Welcome and Introductions**
- 2 Co-option of Mr James Millett**
To consider the co-option of Mr James Millett to fill a vacancy on the parish council – see *appendix 2*
- 3 Co-option of Mr Jordan Montgomery**
To consider the co-option of Mr Jordan Montgomery to fill a vacancy on the parish council – see *appendix 3*
- 4 Acceptance of Apologies for absence**
- 5 Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the agenda.*
- 6 Minutes of council meetings**
 - a) To **approve** and **adopt** the minutes of the meeting held on 9th May 2022 (*attached*)
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) To **approve** and **adopt** the minutes of the Annual Parish Meeting held on 16th May 2022 (*attached*)
 - c) Matters arising from the minutes of the 9th May 2022
 - d) Matters arising from the minutes of the 16th May 2022 Annual Parish Meeting
- 7 Public questions**
- 8 Borough Councillors' Briefing**
- 9 Clerk's Report**
To **note** the Clerk's report included in the agenda pack (*see appendix 9*)
To **receive** any updates or additional items since publication of the agenda

10 Reports from Outside / Other Meetings:

	Meeting	Date	Report
10A	Meeting with Creative Project Services & designer	17/05/2022	Cllr Plume, Cllr Whitehead
10B	Building and Facilities Working Group meeting to discuss building design options	18/05/2022 and 30/05/2022	Cllrs Cannon, Foxwell, Jordan, Turtle and Plume
10C	Thames Valley Neighbourhood Watch Annual Members Meeting	21/05/2022	Cllr Foxwell
10D	Parish maintenance meeting with WBC Cleaner & Greener officer	25/05/2022	Cllr Turtle

11 Approval of Annual Accounts

Annual Governance and Accountability Return (AGAR) and Unaudited Financial Statements for the year ended 31st March 2022

- a) To **note** the receipt of the Annual (Final) Internal Audit Report (note: Interim report circulated to members and reviewed at the council meeting of 7 February 2022 – minute ref 21/178) – see appendix 11A
- b) To consider, complete and **resolve to approve** the AGAR section 1 – Annual Governance Statement – see appendix 11B, page 4 and appendix 11B(i)
- c) To **resolve to approve** AGAR section 2 – Annual Accounting Statement – see appendix 11B, page 5
- d) To receive and **resolve to approve** the unaudited annual accounts at 31st March 2022 – see appendices 11D(i), 11D(ii) and 11D(iii)

12 Policies

To review and approve the following policies:

12A	Health and Safety Policy (including lone working)
12B	Safeguarding policy for St Sebastian's Hall and Pinewood Hall

13 CIL projects update

- To **receive** an update on CIL projects – (see appendix 13A – active items and 13B – closed items)

14 Fencing repairs

To consider a proposal to repair fencing along the Nine Mile Ride boundary and to replace fencing at the entrance to the adventure playground – see appendix 14

15 Planning

- a) To **receive** and **confirm** comments from members on current planning applications (circulated 10th, 17th, & 26th May 2022).
- b) To **note** comments submitted and updates received on planning applications - previously circulated via email to members on the dates specified above (see appendix 15B)

16 Financial Information

- a) To **receive** a report on outstanding balances (see appendix 16A)
- b) To **approve** payments both made and still to be made (see appendices 16B(i) and 16B(ii))
- c) To **receive** a detailed income and expenditure report and financial performance against budget report to 30th April 2022 (see appendix 16C).
- d) To **receive** a report of salary expenditure year to date (see appendix 16D)

17 Chairman's Communications

18 Date of Next Meeting – Monday 4th July 2022

Please forward any items for Information and discussion at future meetings to the Clerk

*Notes on Declaration of Interest

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.