Wokingham Without Parish Council



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28 June 2022

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 4th July 2022 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Katy Hughes Clerk to the Council

AGENDA

- 1 Welcome and Introductions
- 2 Acceptance of Apologies for absence
- 3 Declarations of Interest:

Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *See notes at the end of the agenda.

- 4 Minutes of council meetings
 - a) To **approve** and **adopt** the minutes of the meeting held on 20th June 2022 (attached) Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of the 20th June 2022
- 5 Public questions
- 6 Borough Councillors' Briefing
- 7 Clerk's Report

To **note** the Clerk's report included in the agenda pack (see appendix 7)
To **receive** any updates or additional items since publication of the agenda

8 Reports from Outside / Other Meetings:

	Meeting	Date	Report
8A	Buildings and Facilities Working	27.06.2022	
	Group		
8B	Staffing Committee	28.06.2022	
8C	Byway maintenance meeting	29.06.2022	Verbal report from the Clerk
8D	Honey Hill speed limit meeting	30.06.2022	Verbal report from Cllr Martin
8E	Circle Hill and Walters Recreation	01.07.2022	Verbal report from Cllr Cannon, Cllr Turtle
	Trust meeting		•

- 9 CIL projects update
 - To **receive** an update on CIL projects (verbal update from the Clerk)
- 10 Memorial Hall Land car park extension

To consider a proposal to approve the submission of a planning application to extend the car park at the St Sebastian's Memorial Hall – see appendix 10

11 Planning

- a) To **receive** and **confirm** comments from members on current planning applications (circulated 22.06.2022).
- b) To **note** comments submitted and updates received on planning applications previously circulated via email to members on the date specified above (see appendix 11B)

12 Financial Information

- a) To **receive** a report on outstanding balances (see appendix 12A)
- b) To **approve** payments both made and still to be made (see appendices 12B(i) and 12B(ii))
- c) To **receive** a detailed income and expenditure report and financial performance against budget report to 31st May 2022 (see appendix 12C).
- d) To **receive** a report of salary expenditure year to date (see appendix 12D)

13 Pinewood Hall – Phase two (front end of building)

- a) **Approval** of a refurbishment design for Pinewood Hall phase two and delegated authority for the Buildings and Facilities Working Group, in conjunction with the Clerk to approve the final design details.
- b) Approval of a headline budget for Pinewood Hall phase two
- c) **Approval** of a proposal for delegated authority for fortnightly valuations and approval of associated payments to Creative Project Services from commencement of works (expected schedule of payments to be received from Creative Project Services)

14 Chairman's Communications

15 Date of Next Meeting – Monday 1st August 2022

Please forward any items for Information and discussion at future meetings to the Clerk

*Notes on Declaration of Interest

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.