



# Wokingham Without Parish Council

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26 September 2022

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 3<sup>rd</sup> October 2022 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Katy Hughes  
Clerk to the Council

## AGENDA

**1 Welcome and Introductions**

**2 Acceptance of Apologies for absence**

**3 Declarations of Interest:**

Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *\*See notes at the end of the agenda.*

**4 Minutes of council meetings**

- a) To **approve** and **adopt** the minutes of the meeting held on 5<sup>th</sup> September 2022 (*attached*)

*Please contact the Clerk ahead of the meeting if there are inaccuracies.*

- b) Matters arising from the minutes of the 5<sup>th</sup> September 2022

**5 Public questions**

**6 Borough Councillors' Briefing**

**7 Clerk's Report**

To **note** the Clerk's report included in the agenda pack (*see appendix 7*)

To **receive** any updates or additional items since publication of the agenda

- a) External signage on the Pinewood Judo club  
i. Permission request for external signage on the Pinewood Judo Club building.  
b) Crowthorne High St – late night shopping and light switch on  
i. Request from Crowthorne Parish Council to consider part funding of costs for an official road closure for the late night shopping and light switch on event

**8 Reports from Working Groups and Outside Meetings:**

	Meeting	Date	Report
8A	Buckler's Park Stakeholder Group meeting	07/09/2022	Verbal report (Cllr AP, Clerk)
8B	Pinewood Hall site valuation meeting 2	13/09/2022	Verbal report (Cllr LF, AP, KW, Clerk, Deputy Clerk)
8C	Pinewood meeting with WBC council leader	15/09/2022	Verbal report (Cllr LF, AP, Clerk)

8D	Finance Working Group – review and pre-budget discussion	20/09/2022	See appendix 8D
8E	WBC CIL meeting on CCP lakeside redevelopment proposals	20/09/2022	Verbal report (Cllr AP, Clerk)
8F	Insurance review with David List, BHIB Insurance Executive	22/09/2022	See item 10 below.
8G	COATS AGM	26/09/2022	Verbal report from Cllr Foxwell
8H	Planning training (WBC)	27/09/2022	Cllr Jordan, Cllr Millett
8I	Pinewood Hall site valuation meeting 3	27/09/2022	Cllr LF, Clerk
8J	Staffing Committee meeting	27/09/2022	Cllr RF, LF, JR (AP attending via Zoom)

## 9 Pinewood Hall project update

- To **receive** a verbal update and presentation of images of the Pinewood Hall refurbishment project
- Approval for additional spending for office area (*see appendix 9*)

## 10 Insurance renewal

- To **note** renewal of the council's annual insurance policy (Year 2 of a 3-year deal with BHIB) at a cost of £12,726.60 including IPT
- To **note** receipt of notes of a meeting between the Clerk and David List, BHIB Insurance Executive, 22<sup>nd</sup> September 2022 (*to be circulated*).

## 11 Planning

- To **receive** and **confirm** comments from members on current planning applications (circulated 9th, 16th and 22nd September).
- To **note** comments submitted and updates received on planning applications - previously circulated via email to members on the date specified above (*see appendix 11B*)

## 12 Financial Information

- To **receive** a report on outstanding balances (*see appendix 12A*)
- To **approve** payments both made and payments due (*see appendices 12B(i) and 12B(ii)*)
- To **receive** a detailed income and expenditure report and financial performance against budget report to 30<sup>th</sup> August 2022 (*see appendix 12C*).
- To **receive** a report of salary expenditure year to date (*see appendix 12D*)
- To **receive** and **note** completion of the Annual Governance and Accountability Return (AGAR) for financial year 2021-22 (*See appendix 12E*)
- To confirm completion of the internal check for quarter one, carried out by Cllr Martin on 9<sup>th</sup> September 2022

## 13 Circle Hill and Walters Recreation Ground Trustee appointment

- To note the resignation of Ms Katy Hughes as trustee for the Circle Hill and Walters Recreation ground, effective 1<sup>st</sup> November 2022
- To appoint a new trustee effective 1<sup>st</sup> November 2022

## 14 Pinewood bridge repair

To consider a proposal to repair the wooden footbridge near Dickie's Pond (*see appendix 14*)

## 15 Chairman's Communications

## 16 Date of Next Meeting – Monday 7<sup>th</sup> November 2022

*Please forward any items for Information and discussion at future meetings to the Clerk*

### \*Notes on Declaration of Interest

*Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter*

*is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.*