



Wokingham Without Parish Council

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02 November 2022

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 7th November 2022 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Katy Hughes
Clerk to the Council

AGENDA

- 1 Welcome and Introductions**
- 2 Acceptance of Apologies for absence**
- 3 Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the agenda.*
- 4 Appointment of Parish Clerk**
To approve the appointment of Mr Steve Milton as locum Clerk for Wokingham Without Parish Council
- 5 Minutes of council meetings**
 - a) To **approve** and **adopt** the minutes of the meeting held on 3rd October 2022 (*attached*)
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of the 3rd October 2022
- 6 Public questions**
- 7 Borough Councillors' Briefing**
- 8 Clerk's Report**
To **note** the Clerk's report included in the agenda pack (*see appendix 8*)
To **receive** any updates or additional items since publication of the agenda

9 Reports from Working Groups and Outside Meetings:

	Meeting	Date	Report
9A	Site valuation meeting	11/10/22	Verbal report / see item 10 below
9B	Staffing Committee meeting	11/10/22	See appendix 9B
9C	Circle Hill and Walters Recreation Ground Trust meeting	18/10/22	Cllr Turtle, Cllr Whitehead, Clerk. See appendix 9C for draft minutes
9D	Site valuation meeting	25/10/22	Verbal report / see item 10 below
9E	Staffing Committee meeting	28/10/22	See appendix 9E
9F	Grants review meeting	02/11/22	

- 10 Pinewood Hall project update**
- To **receive** a verbal update and presentation of images of the Pinewood Hall refurbishment project
 - To **consider** and **resolve** a proposal for the installation of a batt and mastic fire barrier in the loft space between the JACAD dance studio and Pinewood Hall (see *appendix 10*)
- 11 Appointment of Internal Auditor**
- To **receive** and **approve** the appointment of an Internal Auditor for the 2022-23 financial year (see *appendix 11 and 11B*)
- 12 Planning**
- a) To **receive** and **confirm** comments from members on current planning applications (circulated 14th, 25th October and 2nd November).
 - b) To **note** comments submitted and updates received on planning applications - previously circulated via email to members on the date specified above (see *appendix 12B*)
- 13 Financial Information**
- a) To **receive** a report on outstanding balances (see *appendix 13A*)
 - b) To **approve** payments both made and payments due (see *appendices 13B(i) and 13B(ii)*)
 - c) To **receive** a detailed income and expenditure report and financial performance against budget report to 30th September 2022 (see *appendix 13C*).
 - d) To **receive** a report of salary expenditure year to date (see *appendix 13D*)
 - e) To **approve** a transfer of funds from the council's Unity Trust account to cover the remaining spend on Pinewood Hall (see *appendix 13E*)
 - f) To **approve** an updated version of the 'approved contractors and suppliers' list as at October 2022 (see *appendix 13F*)
- 14 Grants 2022-23**
- To consider and approve recommendations from the Finance Working Group on grant awards for 2022-23 (see *appendix 14*)
- 15 Honey Hill speed limit matter**
- Discussion request from Cllr Nicholas Martin
- 16 Chairman's Communications**
- 17 Date of Next Meeting – Monday 5th December 2022**
- Please forward any items for Information and discussion at future meetings to the Clerk*

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.