



Wokingham Without Parish Council

Parish Office, Pinewood Centre,
Old Wokingham Rd
Wokingham, RG40 3AQ
Tel & Fax 01344 771425

www.wokinghamwithout-pc.gov.uk
email: admin@wokinghamwithout-pc.gov.uk



3rd January 2023

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 9th January 2023 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

Stephen P. Milton

Steve Milton
Locum Clerk to the Council

AGENDA

- 1 **Welcome and Introductions**
- 2 **Acceptance of Apologies for Absence**
- 3 **Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the agenda.*
- 4 **Minutes of council meetings**
 - a) To **approve** and **adopt** the minutes of the meeting held on 7th November 2022 (attached)
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of the 7th November 2022
- 5 **Public questions**
- 6 **Borough Councillors' Briefing**
- 7 **Clerk's Report**
To **note** the Clerk's report included in the agenda pack (*see appendix 7*)
To **receive** any updates or additional items since publication of the agenda
- 8 **Reports from Outside / Other Meetings:**

	Meeting	Date	Report
8A	Draft budget review	14.12.22	Cllrs Plume, Foxwell, Rogers, Martin, the Locum Clerk, Claire Connell (Accountant)

- 9 **Appointment of the Clerk**
To **approve** the appointment of the new Clerk for Wokingham Without Parish Council
- 10 **Budget 2023-24**

To **receive** and consider the recommendations from the Finance Working Group for the 2023-24 budget as set out in the clerk's report (see appendix 10)

11 Planning

- a) To **receive** and **confirm** comments from members on current planning applications (circulated 14th, 22nd Nov, 2nd, 16th Dec and 3rd Jan)
- b) To **note** comments submitted and updates received on planning applications - previously circulated via email to members on the date specified above (see appendix 11B)

12 Financial Information

- a) To **receive** a report on outstanding balances (see appendix 12A)
- b) To **approve** payments both made and payments due (see appendices 12B(i) and 12B(ii))
- c) To **receive** a detailed income and expenditure report and financial performance against budget report to 30th November 2022 (see appendix 12C).
- d) To **receive** a report of salary expenditure year to date (see appendix 12D)
- e) To **confirm** completion of the internal check for quarter one, carried out by Cllr Martin on 29th November 2022.

13 Chairman's Communications

14 Date of Next Meeting – Meeting of the Parish Council at 7.30pm on Monday 6th February 2023.

Please forward any items for Information and discussion at future meetings to the Clerk

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.