



Wokingham Without Parish Council

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29th March 2023

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 3rd April 2023 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

A handwritten signature in blue ink, reading "Steve Milton".

Steve Milton
Locum Clerk to the Council

AGENDA

- 1 **Welcome and Introductions –**
To welcome Debbie Gooch to her first meeting as Clerk to the Council.
- 2 **Acceptance of Apologies for Absence**
- 3 **Declarations of Interest:**
Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. **See notes at the end of the agenda.*
- 4 **Minutes of council meetings**
 - a) To **approve** and **adopt** the minutes of the meeting held on 6th March 2023 (attached)
Please contact the Clerk ahead of the meeting if there are inaccuracies.
 - b) Matters arising from the minutes of the 6th March 2023
- 5 **Public questions**
- 6 **Borough Councillors' Briefing**
- 7 **Clerk's Report**
To **note** the Clerk's report included in the agenda pack (*see appendix 7*)
To **receive** any updates or additional items since publication of the agenda
- 8 **Reports from Outside / Other Meetings:**
- 9 **Policies and documentation to review**
To review and approve the following documents and policies (*see appendix list below*)

Appendix	Policy / Document name	Proposed adoption/enaction period
A	CCTV	To March 2025
B	Flexible Working Policy	To March 2025
C	Training and Development Policy	To March 2025
D	WWPC (injury allowances) Pension Regulation	To March 2025
E	WWPC Policy Statement Discretionary Functions	To March 2025

10 Bus Services – Service 125

Wokingham Borough Council is consulting Parish and Town Councils about their willingness to contribute towards the cost of local bus services. Services are currently out to tender. The Council has been asked whether it would be willing to contribute in the region of £1,250 per annum from September 2023 to support Service 125. The Council is asked to indicate its view in principle only at this stage. Members are reminded that no budget provision has been made for this expenditure.

11 Honey Hill Traffic Orders

At the last meeting a submission prepared by Cllr Martin was agreed and forwarded to Wokingham Borough Council. Cllr Martin will report back about any response he may receive. At the time of publication, no formal response had been received (*see appendix 11*)

12 Coronation of King Charles - Heathlake Volunteering Day

At the last meeting it was agreed that an item would be included on this agenda to consider whether the Council wishes to support this event.

13 Planning

- To **receive** and **confirm** comments from members on current planning applications (circulated 9th, 16th, 24th & 29th March)
- To **note** comments submitted and updates received on planning applications - previously circulated via email to members on the date specified above (*see appendix 13B*)

14 Financial Information

- To **receive** a report on outstanding balances (*see appendix 14A*)
- To **note** payments both made and payments due (*see appendices 14B(i) and 14B(ii)*)
- To **receive** a detailed income and expenditure report and financial performance against budget report to 31st January 2023 (*see appendix 14C*).
- To **receive** a report of salary expenditure year to date (*see appendix 14D*)

15 Chairman's Communications

16 Date of Next Meeting – Annual General Meeting of the Parish Council at 7.30pm on 15th May 2023 *Please forward any items for Information and discussion to the Clerk.*

***Notes on Declaration of Interest**

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.