



# Wokingham Without Parish Council

Parish Office, Pinewood Centre,  
Old Wokingham Rd  
Wokingham, RG40 3AQ  
Tel & Fax 01344 771425

**www.wokinghamwithout-pc.gov.uk**  
email: admin@wokinghamwithout-pc.gov.uk



28<sup>th</sup> June 2023

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 3<sup>rd</sup> July 2023 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

*D Gooch*

Debbie Gooch  
Clerk to the Council

## AGENDA

### 1 Welcome and Introductions

### 2 Acceptance of Apologies for absence

### 3 Declarations of Interest:

Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *\*See notes at the end of the agenda.*

### 4 Minutes of council meetings

a) To **approve** and **adopt** the minutes of the meeting held on 5<sup>th</sup> June 2023 (*attached*)

*Please contact the Clerk ahead of the meeting if there are inaccuracies.*

b) Matters arising from the minutes of the 5<sup>th</sup> June 2023

### 5 Public questions

### 6 Planning

a) To review and comment on recent planning application (*see appendix 6a*). Applications are available to view at <https://planning.wokingham.gov.uk/FastWebPL/welcome.asp>

No.	Site	Proposal
231144	Pine Copse Nine Mile Ride Wokingham RG40 3NQ	Full application for the change of use of part of the site for the ancillary keeping of dogs and siting of kennels, exercise pen and associated feed store (retrospective).
231220	19 Dashers Close Crowthorne RG45 6GX	Application to vary condition 4 of planning consent 222419 for the proposed change of use of land to mixed residential and commercial use, erection of an outbuilding to be used as a hairdressing salon, plus demolition of existing shed (part retrospective). Condition 4 refers to the hours of operation and the variation is to allow an extension of the permitted opening hours by 2 hours on Mondays and Wednesdays.
231380	33 Larkwood Drive Crowthorne RG45 6RH	Householder application for the proposed conversion of existing garage to create habitable accommodation, two storey rear extension to include 1no. Juliet balcony plus changes to fenestration following demolition of existing rear conservatory.

b) To **note** planning decisions received (*see appendix 6b*)

**7 Borough Councillors' Briefing**

**8 Clerk's Report**

To **note** the Clerk's report included in the agenda pack (*see appendix 8*)

To **receive** any updates or additional items since publication of the agenda

**9 Reports from Outside / Other Meetings:**

	Meeting	Date	Report
9A	Parish/Ward liaison meeting	13 <sup>th</sup> June 2023	Clerk, Cllrs AP, LF, NM B/Cllrs DD, JM, PHS ( <i>verbal update</i> )
9B	Finance WG meeting to discuss lease invoices.	22 <sup>nd</sup> June 2023	Clerk, Cllrs LF, NM, RJ ( <i>verbal update</i> )

**10 Orchard Management Plan Update**

**11 Financial Regulations Amendment**

Review and approve an update to Financial Regulation 11.1 b: Contractual limit was raised from £25,000 to £30,000 by The Public Contracts (Amendment) Regulations 2022 (*see appendix 11*)

**12 Financial Information**

a) To **receive** a report on outstanding balances (*see appendix 12A*)

b) To **note** payments both made and still to be made (*see appendices 12B(i) and 12B(ii)*)

c) To **receive** a detailed income and expenditure report and financial performance against budget report to 31<sup>st</sup> May 2023 (*see appendix 12C*).

d) To **receive** a report of salary expenditure year to date (*see appendix 12D*)

e) To **note** completion of the quarterly check carried out by Cllr Martin on 1<sup>st</sup> June 2023.

**13 Chairman's Communications**

**14 Date of Next Meeting – Monday 7<sup>th</sup> August**

*Please forward any items for Information and discussion at future meetings to the Clerk*

**\*Notes on Declaration of Interest**

*Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.*