Wokingham Without Parish Council



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29th May 2024

To: All Parish Councillors

You are summoned to attend the meeting of the Parish Council which will be held at **7.30pm** on Monday the 3rd June 2024 in the Howard Palmer Room at St Sebastian's Memorial Hall, Nine Mile Ride.

D Gooch

Debbie Gooch Clerk to the Council

AGENDA

Welcome and Introductions

1 Apologies for Absence

2 Declarations of Interest:

Members are asked to declare any Personal Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. *See notes at the end of the agenda.

3 Minutes of council meetings

a) To **approve** and **adopt** the minutes of the meeting held on 13th May 2024 (attached) Please contact the Clerk ahead of the meeting if there are inaccuracies.

- 4 Public questions
- 5 Borough Councillors' Briefing

6 Committees:

a) To approve Terms of Reference for the Staffing committee (See appendix 6a)

7 Review of documentation for the 2024-25 civic year

a) Inventory of land and assets (see appendix 7a)

8 Planning

a) To **receive** and **confirm** comments from members on current planning applications.

App No	Site	Proposal	
<u>240831</u>	Land at Heathlands Road Wokingham RG40 3AR	Outline application for the proposed redevelopment of the site and erection of 49 no. dwellings with associated access, infrastructure, open space and landscaping. (All matters reserved except for means of access.)	
<u>233018</u>	81 Old Wokingham Road Crowthorne Wokingham RG45 6LL	Householder application for the proposed erection of a single storey side extension to the north elevation, a single storey infill side extension to the south elevation. Installation of 6 no. dormers to create habitable accommodation to the first floor and change of fenestration.	
<u>241241</u>	53 Ellis Road Crowthorne Wokingham RG45 6PR	Householder application for proposed single storey front extension to include the erection of a front porch and a garage. Followed by a single storey rear extension and changes to fenestration.	
241253	55 Ellis Road Crowthorne Wokingham RG45 6PR	Householder application for the proposed installation of entrance gates, including a post box	
<u>241182</u>	Land at phase 2a of the South Wokingham SDL	Consultation from Bracknell Forest Council for the following proposal: Full planning application for a trunk road to connect Waterloo Road with the Eastern Gateway roundabout within the South Wokingham Strategic Development location. Access to parcel R11 and a turning head to the South of the Eastern gateway. (Cross Boundary Application).	
<u>241231</u>	78 Lupin Ride, Crowthorne, Wokingham, RG45 6UR	Householder application for the proposed garage conversion to half of the existing double garage	

b) To **note** planning decision received (see appendix 8b)

9 Approval of Annual Accounts

Annual Governance and Accountability Return (AGAR) and Unaudited Financial Statements for the year ended 31st March 2024

- a) To note the receipt of the Annual Internal Audit report (appendix 9A).
- b) To review and **approve** the Annual Governance Statement (appendix 9B)
- c) To review and **approve** the Annual Accounting Statement 2023/24 (appendix 9B)
- *d*) To receive and **approve** the unaudited annual accounts as of 31st March 2024 (appendix 9D)

10 Financial Information

- a) To *receive* a report on outstanding balances (see appendix 10A)
- b) To note payments both made and still to be made (see appendices 10B(i) and 10B(ii))
- c) To **receive** a detailed income and expenditure report and financial performance against budget report to 31st March 2024 (see appendix 10C) (2 items)
- d) To *receive* a report of salary expenditure year to date (see appendix 10D)
- e) To note the completion of the Q4 financial check with Cllr Martin
- f) To **approve** Debbie Gooch as a signatory and correspondent for the CCLA parish account

11 Policies

To review and approve the following policies:

11A Health and Safety Policy (including lone working)

11B Safeguarding policy for St Sebastian's Hall and Pinewood Hall

12 Clerk's Report

To note the Clerk's report included in the agenda pack (see appendix 12)

13 Reports from Outside / Other Meetings:

	Meeting	Date	Report
13A	WWPC Waste Action Group	May	Cllr J Millett (verbal update and see
		-	attached appendices)
13B	Community Orchard Working	26/5/2024	Cllr S Turtle, verbal update and see
	Group		attached appendix)

14 Chairman's Communications

15 Items for the next agenda

*Notes on Declaration of Interest

Members with a Disclosable Pecuniary Interest, as listed in Appendix A of the Code of Conduct, or with an interest listed in Appendix B of the Code of Conduct, in any matter to be considered in this Agenda, should declare the interest at the start of the meeting, and withdraw from the meeting when the matter is under consideration. If Members have any questions about this process, they are requested to speak to the Clerk before the meeting, as it is not practical to give detailed advice at the meeting itself.